



Office of the City Clerk
BOARDS, COMMITTEES & COMMISSIONS

**COMPLETE STREETS COORDINATING COUNCIL
(CSCC)**

CREATED BY:

Ordinance 11675, adopted August 6, 2019

MEMBERSHIP / QUALIFICATIONS:

Membership shall consist of twenty (20) members, seventeen (17) of whom shall be voting members and three (3) of whom shall be non-voting staff representatives. All shall serve without compensation and are appointed as follows.

- (1) The Mayor and each Council Member shall appoint one (1) member (total of 7).
- (2) The City Manager shall appoint one (1) member.
- (3) The Pedestrian Advisory Committee shall appoint one (1) member.
- (4) The Transit Task Force shall appoint one (1) member.
- (5) The Tucson-Pima County Bicycle Advisory Committee representing the City of Tucson shall appoint one (1) member.
- (6) The Park Tucson Commission shall appoint 1 (one) member.
- (7) The Commission on Disability shall appoint 1 (one) member.
- (8) The Transportation Director shall appoint 4 (four) members.
- (9) One (1) member shall be a designated staff representative from the following agencies:
 - a. Arizona Department of Transportation (ADOT)
 - b. Pima Association of Governments (PAG)
 - c. Pima County Department of Transportation (PCDOT)

These three (3) staff representatives shall be non-voting members.

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The CSCC's membership should represent the geographic, demographic, and economic diversity of the community.

Desired qualifications include relevant background, knowledge, and/or expertise in one or more of the following Guiding Principles and issue areas that relate to the CSCC's functions and purposes. Every Guiding Principle shall be represented by one or more member(s) of the CSCC based on information provided by in the application:

- a) **Safety:** Traffic safety, crime, personal security, traffic enforcement, crash data, emergency response.
- b) **Accessibility for All Abilities:** Persons with disabilities, elderly, youth, families with young children, limited English proficiency populations, transit-dependent populations, alternative mode users.
- c) **Equity, Diversity, and Inclusivity:** Environmental justice, low-income individuals and households, communities of color, LGBTQ communities, refugees, immigrants, non-English speakers, formerly incarcerated people, residents without a home.
- d) **Land Use and Sense of Place:** Sense of place, planning, neighborhood character, mixed-use development, infill development, parking, public art, gentrification/displacement, placemaking/placekeeping.
- e) **Environment:** Natural Environment, built environment, sustainability, green infrastructure, climate change, air quality.
- f) **Health and Recreation:** Health care providers, public health, health equity, mental health, recreation, access to medical care, injury prevention.
- g) **Economic Vitality:** Business, local business, real estate, development, homebuilding, tourism, business districts, economic development.
- h) **Transportation and Mobility:** Planning, engineering, construction, walking, biking, transit, Americans with Disabilities Act, electric vehicles, regional commuting, freight, transportation service providers.

All members, except the non-voting members appointed by PAG, ADOT, and PCDOT, shall reside within the City of Tucson.

FUNCTIONS:

The CSCC is responsible for actively overseeing and bringing accountability to the Complete Streets Policy implementation process. The CSCC, the Technical Review Committee (TRC), and an integrated team of City staff representing

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multiple departments shall work collaboratively and inclusively together in a coordinated way to implement the Complete Streets policy.

- 1) The CSCC shall bring diverse community perspectives to inform the implementation of the Complete Streets Policy about which they shall, with staff, advise and make recommendations for decisions to be made by the Mayor and Council, the Transportation Director, and the TRC on, but not limited to, the following:
 - a. Development of a Complete Streets Policy Implementation Plan, using the draft Implementation Plan Outline developed by the Complete Streets Task Force, and carrying out the implementation tasks identified in the plan in partnership with City staff and the TRC;
 - b. Prioritization of transportation improvement projects through the development of a project prioritization tool as described in the Complete Streets Policy;
 - c. Allocation of transportation funding for Complete Streets improvements;
 - d. Design of Transportation projects to ensure consistency with the Policy and best practices in Complete Streets; and
 - e. Production and distribution of a biennial report documenting progress on the Complete Streets policy implementation, in partnership with the TRC and an integrated team of City staff representing multiple departments.

- 2) The CSCC will represent the diverse populations of Tucson. CSCC members will have an important role helping engage and educate the public on Complete Streets topics and advocating for Complete Streets projects.

Community members are fundamental partners in the implementation of the Complete Streets policy. Therefore, the Mayor and Council, with support and guidance from City staff and the CSCC, shall ensure representative, inclusive, and meaningful community engagement, with a particular emphasis on communities that have traditionally been underrepresented in city planning and decision-making processes. This will necessitate specific strategies for overcoming barriers to engagement associated with race, ethnicity, income, age, disability, English language proficiency, vehicle access, and other factors linked to historic disenfranchisement. “Nontraditional” and innovative public engagement opportunities will be created to “go to the people” such as “pop-up” engagement at public places, pop-up demonstrations of proposed street redesigns, block parties, hiring community liaisons and/or contracting with community organizations to facilitate outreach. Engagement strategies will be further identified in a community engagement plan that will be co-developed by staff, the CSCC, and the TRC.

QUORUM:

A quorum shall consist of nine (9) voting members.

TERMS OF OFFICE:

CSCC members appointed by the Mayor and each Council Member shall serve two-year terms. In the event that the appointing official leaves office prior to the conclusion of the appointee's two-year term, the CSCC member's term of service shall expire coincident with the appointing official. Members appointed by the Transportation Director and the City Manager shall serve two-year terms from the time of appointment, in accordance with Tucson City Code (TCC), Chapter 10A. Members may serve no more than four (4) consecutive two-year terms (eight (8) years in total).

The CSCC shall terminate twenty-four (24) months after August 6, 2019, the effective date of Ordinance 11675. The term of the CSCC may be extended by separate ordinance of the Mayor and Council

APPLICABILITY OF TUCSON CODE CHAPTER 10A, ARTICLE XIII:

Except as otherwise specifically provided in this article, all provisions of TCC Chapter 10A, Article XIII, shall apply to the Council. Consistent with T.C. § 10A-134(c), members of the CSCC, can serve concurrently on up to two (2) City Boards, Committees, or Commissions.

OPEN PUBLIC MEETING LAW REQUIREMENTS:

This public body is defined as an advisory committee and must comply with all of the provisions of the Open Public Meeting Law

SUPPORTING DEPARTMENT:

The City of Tucson Transportation Department's support staff to the Council is Tucson Department of Transportation, Complete Streets Program Coordinator, 837-6840.

Historical Notes:
None