



Self-Insurance Board of Trustees  
September 27<sup>th</sup>, 2019 1:45 p.m.  
City Hall 5<sup>th</sup> Floor W. Conference  
Room 255 W. Alameda  
Tucson, Arizona 85701

## Legal Action Report

1. **Call to Order** by Allie Matthews, facilitator, at 1:45 p.m. **Roll Call** by Allie Matthews, Risk Management Administrator- City of Tucson. A quorum was established. Board Members present: Steven Holland, Keith Dommer, and Joyce Garland.
2. **Introductions** were made of those present.
3. **Review Proposed Revisions to Tucson Code Chapter 18**
  - a. Role of board members regarding reviewing risk issues, looking at investments and cost allocations
  - b. Definition of Trustee
  - c. Expanding residence to include Pima County in definitions of Trustee (sec 18-8.1)
  - d. Reviewing revisions in 18-2 through 18-10
  - e. Discussion of powers and duties of administrator
  - f. Adding section 18-12 (Authority to amend trust agreement or terminate trust)
  - g. Meet within the next 4 weeks regarding Actuarial Study
  - h. November meeting to discuss edits to Tucson Code Chapter 18
4. **Unfinished Business**
  - a. Implementation date on changes to Tucson Code- will occur after Mayor and Council approval- no specified timeframe
5. **New Business**
  - a. No new business
6. **Call to the Audience**
7. **Adjournment** - Motion to adjourn by Keith Dommer, Seconded by Steve Holland