



Tucson, AZ 85726-7210  
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## MEETING NOTICE

### Independent Audit and Performance Commission (IAPC) Purchase Card (pCard) Subcommittee

Pursuant to A.R.S. § 38-431-02, notice is hereby given to the members of the Independent Audit and Performance Commission and to the general public that the Independent Audit and Performance Commission will hold the following meeting which will be open to the public:

**Friday, November 1, 2019 - 3:00 P.M.**  
**Economic Initiatives Conference Room**  
**City Hall, 255 W. Alameda, 5<sup>th</sup> Floor West**  
**Tucson, Arizona 85701**

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### AGENDA

**1. Call to Order and Roll Call**

**5 minutes 2. Approval of the October 15, 2019 IAPC pCard Subcommittee Meeting Minutes**

**30 minutes 3. Discussion of the Scope and Objectives of the pCard Subcommittee**

The scope and objectives of the subcommittee's appraisal of the pCard program will be discussed.

**60 minutes 4. Discussion and Review of the City's pCard Program**

The subcommittee may discuss and review information about the City's pCard program.

**5 minutes 5. Call to the Audience**

**5 minutes 6. Future Agenda Items**

**7. Adjournment**

**Commission Subcommittee Members Representing the Offices of:**

**(W1)** Dennis Woodrich, Subcommittee Chairperson; **(W3)** Lydia Hunter; **(W4)** Brian Andrews

**Staff Liaisons:**

Joyce Garland, Chief Financial Officer/Assistant City Manager; Aaron Williams, Principal Internal Auditor; Robert Kulze, Principal Internal Auditor; Carmen Garza, Administrative Assistant

**Note:**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the City Clerk's Office at 791-4213 or (520) 791-2639 for TDD. Requests should be made as early as possible to allow time to arrange the accommodation.