

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the PIMA COUNTY/TUCSON WOMEN'S COMMISSION and to the general public that the PIMA COUNTY/TUCSON WOMEN'S COMMISSION Will hold the following meeting which will be open to the public

**Pima County/Tucson Women's Commission**  
**FULL COMMISSION MEETING**  
Wednesday, September 18, 2019 – 5:30 PM  
240 N Court Ave Tucson, Arizona 85701

**LAR/Approved Minutes**

1. **Call to Order:** By Chair, MaryAnn Phininzy at 5:31pm
2. **Roll Call:** A. Dumka; A. Hernandez, Secretary; S. Muney; M. Parham; M. Phininzy, Chair; B. Smith, Treasure; C. Steiner; A. Sykes, Asst. Treasure; M. Cardenas; J.P. Wilhite; **Absent:** A. Flick; O. Lundin; K. Smith;
3. **Public Comment** - Call to the Audience
  - a. N/A
4. **Remarks by Commission Board Members**
  - a. N/A
5. **Review and Approval of Minutes** – Alma Hernandez.  
Phininzy made motion to approve the minutes for Wednesday, September 18, 2019. Parham seconded the motion. Motion passed. Yes (10), No (0)
6. **Treasurer's Report** – Brandi Smith  
Balance in Savings account is \$25,330.11; the balance in Checking account is \$20,168.61. Computer still not working. Computers are been checked by IT. The computer will be upgraded, software and virus protection. A new computer will be donated. Phininzy used her credentials to get QuickBooks online to upgrade our records. We currently use 2016. A new upgrade will be to 2020 QuickBooks. All the upgrading came to a total of \$410.51.
  - 990N is due, contacted CPA but need to provide some requesting materials. Next step: B. Smith will focus on taxes. There will be a meeting with Phininzy, B. Smith and with the CPA.
  - Property taxes are paid.
  - Cleaning bill increased.
  - Rent is paid and everything is current. Only two tenants in Suite B and C.
  - A. Sykes moves to accept treasures report as stated. M. Cardenas seconds the motion. Motion passed as presented. Yes 10, No 0
7. **Business**
  - a. **QuickBooks online** – notes above.
  - b. **Fundraising Opportunity** – John Peter Wilhite - Nothing to report.
  - c. **US Census Presentation** – Maria Valdez-Cardenas
    - Back on June 1, 2019 it was explained the value of collecting data for the census for Federal services. Information will create partnership with organizations that use Federal services. It is important to educate the community of the value of reporting every person in the household. It is the first time the census will be done online.
  - d. **Committee Report Out**
    - **Branding and Visibility**
      - **Community Conversation Roundtable:** October 9, 2019, 5:30p.m. – 7:30p.m. an opportunity to connect with organizations that do work with women and to learn of

possible collaboration with our community partners. This Roundtable will be an opportunity to learn what organizations serve the community, who they are, and what they do. We will take this time to learn of the possible ways we can support them as a Commission. The event will be at the Community Foundation of Southern AZ.

- New Brochure – AJ is working on a new brochure. It will be ready for this event.
- **Women’s Health**
  - **Tucson Go Red Luncheon Heart Disease**, September 14, 2019. The committee could not participate.
  - **Breast Cancer Awareness Walk**, September 29, 2019 at 7am. The event will be at El Pueblo Neighborhood Center. M. Parham made a motion to provide a \$200 donation, A. Sykes 2<sup>nd</sup> the motion. Motion passed Yes (10), No (0).
- **Women’s Equality Day**
  - Sangria Saturday Salon of Women’s Equality Day Celebration at the YWCA – August 24, 2019, 4:00p.m. – 6:00p.m.
    - Report out, those in attendance felt it was an overall positive event.
- **Financial Power for Women and Girls – N/A**
- **Nominations** –There are two people interested in joining the Commission. Veronica Ramirez is interested to join the Commission but has a commitment every Wednesday in Chandler, AZ. At this point, we are not sure she can truly commit. Committee will follow up with her. The second candidate, John Dalton is interested in joining the Commission and attended the meeting to introduce himself and learn more about the Commission. Mr. Dalton provided the Commission with a letter of interest and resume. He wants to speak with Paul Durham, Ward 3 or Steve Christy, District 4 to appoint him. If either of them do not appoint him, he will seek an at-large seat.
- **Community Outreach: Inform and Educate**
  - Running and Winning event, September 19, 2019, Flowing Wells High School, 8:30a.m. Contact Phyllis Carnahan and/or April Lewis for more information at 520-327-7652. S. Muney will follow up with Phyllis and let her know that A. Monroy, Vice-Chair is no longer on the Commission and was the Commissioner planning on attending.
  - **Domestic Abuse** – A Survivor’s Guide update
  - **Committee Budgets** – The Branding and Visibility Round Table event will cost \$325.00. It will be \$175 to rent space and the food \$150.00. Dumka moves to approve budget as requested. C. Steiner 2<sup>nd</sup> the motion. Motion passed, Yes (10), No (0)

#### 8. **Next Commission meeting:**

- a. EC Meeting – October 2, 2019 at 5:30pm
- b. FC Meeting – October 16, 2019 at 5:30pm
  - Many Commissioner said they are not available to meet on the 16<sup>th</sup>. Meeting will be on Wednesday, October 23, 2019.

#### 9. **Adjournment** – 7:30pm

**\*Persons with a disability may request reasonable accommodation by contacting the PC/TWC at (520) 624-8318. Request should be made at least 48 hours before the scheduled meeting to allow time to arrange the accommodation.**