



**COMMISSION ON
DISABILITY ISSUES
Meeting Notice**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Commission On Disability Issues (CODI) **Education & Employment Subcommittee** and to the general public that the Commission will hold the following meeting which will be open to the public on:

Wednesday, November 6,
2019, at 3 p.m.
Ward 6 Office, East
Conference Room
3202 E. 1st Street,
Tucson, AZ

**Education &
Employment
Subcommittee LAR
& Minutes**

1. **Call to Order & Roll Call**

Called to order by Sub-Committee Chair Woelke at 3:07 pm

Present:

Mia Hansen – Mayor’s Representative

Hannah Woelke – City Manager

Absent:

Derek Brown – Ward 3

No City Staff Members Present

2. **Call to the Audience**

a. No audience present, No one spoke

3. **Discussed Supporting National Disability Employment Awareness Month (NDEAM)**

a. Review Current City Involvement

i. Read print-out of announcement from City website, posted 10/18/19

ii. Concluded that no Subcommittee member was aware of any, more in depth, involvement by the City in recent history

b. Draft Letter

- i. Reviewed print-out from US Dept of Labor, Office of Disability Employment Policy, website describing ideas of how the public can increase awareness of NDEAM
- ii. Began outlining letter which will include references to appropriate points from above material
- iii. Agreed that Woelke would begin draft of letter and send out to other subcommittee members for review before next meeting

4. Discussed City HR Practice Regarding Disability

- a. Review Current City Practice
 - i. Postponed discussion until after HR visits CODI at Nov meeting
- b. Review Federal Practice
 - i. Reviewed print-out from US EEOC website describing the final rule on affirmative action for people with disabilities in federal employment from 1/3/17
 - ii. Decided that encouraging the City to use the federal goals regarding disabled employees would be the recommendation of this subcommittee
- c. Draft Letter
 - i. Decided that more local statistics should be researched before drafting of the letter occurs

5. Future Agenda Items

- a. Approval of Minutes from Previous Meeting
- b. Review Draft of NDEAM Letter
- c. Discuss City HR Practice Regarding Disability
- d. Begin Drafting HR Practice Letter

6. Adjournment

Meeting adjourned at 4:09 pm