



Tucson Convention Center Commission (TCCC)

Thursday, August 22 2019 at 11:30 a.m.

260 S. Church, Tucson, AZ 85701

Summary of Minutes

1. Call to Order/Roll Call

Meeting was called to order by Ward 5 representative, Michael Lundin, at 11:30 a.m. A quorum was established. Those present and absent were:

Present:

Kristin Almquist	Ward 3 Representative
Milta Ortiz	Ward 1 Representative
Michael Lundin	Ward 5 Representative
Karla Van Drunen Littooy	Ward 2 Representative
John Cesar	Ward 6 Representative
Steve Anderson	Ward 4 Representative

Staff:

Glenn Grabski	Tucson Convention Center
Kate Calhoun	Tucson Convention Center
Shaun Tilley	Tucson Convention Center
Marcella Hackworth	Tucson Convention Center
Mike Hayes	Tucson Parks & Recreation
Jessica Medina	Tucson Parks & Recreation

2. Approval of Minutes:

Motion to approve the minutes with corrections of May 29, 2019 was passed by a voice vote of 6 to 0.

3. General Manager's Report - SMG:

Glenn Grabski introduced the new TCC Director of Operations Shaun Tilley, in his new role he has reorganized the TCC operations staff. An update on the ice floor that was poured 2 weeks ago will be moving forward with getting the ice plant charged and

installation of an exhaust fan is on schedule. The hotel will need a reinforced wall, a meeting is scheduled about the hotel and operations issues this week.

Kate Calhoun reviewed the quarterly sales report and FY end reports, informed the committee of upcoming events for the fall, numbers for social media performance for May, June, and July were presented. Kate followed up with Kristin Almquist concern regarding communication with users to notify them about the TCC construction, Kate has communicated with clients and customers for current parking and construction projects, additional information is available on the TCC website homepage which will provide a quick link for the public. Kate has also communicated with City of Tucson Public Information Officer Andy Squire, Tucson Fire, Tucson Police, and Transportation. Next meeting Kate will present and review the website with the committee on how the quick link will operate for real time information to the public.

4. FY 19, fourth quarter update - SMG:

Glenn Grabski reported the financials for 4th quarter – with a gain of 28% increase in revenue for food and beverage and increase in expenses due to hired event staff.

5. Rio Nuevo Project Budget for TCC Master Plan

TCC Rio Nuevo master plan project phases discussion was included in item 6.

6. Lot A Garage – SWAIM presentation

Michael Becherer principal of SWAIM Associates Architects gave a presentation and spoke about the TCC Rio Nuevo master plan project phases, current commitments and on-going projects which included the Lot A garage, Ice Plant, and Property Expansion. In addition, plans to upgrade the TCC facilities will include restrooms, and code upgrades which will be required for the new hotel, additional meeting rooms, and technology upgrades. There will also be restoration of the Eckbo designed landscape and street scape, an additional parking lot C garage to support the Music Hall which will also consist of upgrades, outdoor event space to accommodate the liquor license as well at Leo Rich theater to receive upgrades. The final project will be restoration of Eckbo designed fountain plaza and walkway with an approximate completion date in 2022. More information is available on the Rio Nuevo website.

7. TCC Today

Karla Van Drunen Littooy gave an update that she has been working with Sandi in the TCC operations department with a new type of concrete bench seat with a wood tone texture that will be installed in the fountain plaza adjacent to the music hall in mid-October and is working with SWAIM on the Lot A garage design and development.

8. Visit Tucson

N/A

9. Roadrunners

N/A

10. Call to audience

N/A

11. Next Meeting Date and Future Agenda Items

- Next meeting date: December 5, 2019
- City Clerk's Office presentation

12. Adjournment – 12:51 p.m.