

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the PIMA COUNTY/TUCSON WOMEN'S COMMISSION and to the general public that the PIMA COUNTY/TUCSON WOMEN'S COMMISSION Will hold the following meeting which will be open to the public

**Pima County/Tucson Women's Commission**  
**FULL COMMISSION MEETING**  
Wednesday, November 20, 2019 – 5:30 PM  
240 N Court Ave Tucson, Arizona 85701

**LAR/Proposed Minutes**

1. **Call to Order 5:33 p.m.**
2. **Roll Call.** Present: M. Phininzy, B. Smith, K. Smith, S. Muney, A. Sykes, JP Wilhite, K. Wolferstetter, M. Valdez-Cardenas, and A. Dumka Absent: C. Steiner, A. Hernandez, O. Lundin, AJ Flick, and M. Parham
3. **Public Comment** - Call to the Audience
  - Monserrat Caballero is interested in becoming a commissioner.
4. **Remarks by Commission Board Members** – None
5. **Review and Approval of Minutes** – Alma Hernandez.
  - Edit to Point 8. See attached flyer, Shirley notes there is no attachment. Motion to approve by A. Dumka, second by K. Wolferstetter, moved to vote, K. Smith abstains because she was not present. All in favor. (8) yes, (0) no, (1) abstain
6. **Treasurer's Report** – Brandi Smith.
  - All received past bank requisitions. Ending cleared balances in checking - \$16,954.86, savings \$25,330.54. All rent for November has been paid. Vice Chair Dumka needs to be put on the bank account. Discussion of fundraising appeals over the holiday season and need to share our Amazon Smile account. A. Sykes moves to accept report, K. Smith seconds, all in favor. (9) yes, (0) no
7. **Business**
  - Building Operations – tenant Wong will be sending additional quote for adobe repair. Upon receipt of 2-3 quotes, proposal will come to the commission for vote. Tenant fixed light in bathroom, still have the need to lease out Suite D – need an ad and pictures and showing the space (Annie will show space). Need square footage and rental cost with drawing of suite.
  - Fundraising – Giving Tuesday, December 3<sup>rd</sup>. Brandi sending out emails.
  - Committee work and report out
    - Brief overview of all committees' work
    - Branding and Visibility (Wilhite, Phininzy, Parham, Flick, Hernandez)
      - Goal: to ensure we are more visible in the community and doing work written in our powers of duties, meet with community partners and talk to elected officials, additional goal to do fundraising for the building renovations.
      - Next task: have an open house with visuals regarding our history, do a celebration honoring past commissioners
      - Community Conversation Roundtable Debrief (we are waiting on Maria Parham's notes, 23 attended, will present notes at January meeting. Key takeaways were that community partners were eager for help on issues of

- women's homelessness, the ERA passing, need to get more women on boards and commissions and into leadership)
- Women's Health (Lundin, Valdez-Cardenas, Steiner – need additional people on this committee)
  - Breast Cancer Awareness Walk Debrief
    - Attendees – commission's sponsorship was announced. Supported women's wellness and health in the community. Considering putting together brochures and endorsing community partnerships, considering using the building for exercise or wellness classes.
- Women's Equality Day – this upcoming year's celebration being headed by League of Women Voters, the Phoenix Women's Commission has reached out to us – Phininzy will connect the committee.
- Financial Power for Women and Girls – K. Smith would like to stay on with the committee as a volunteer. Community workshop was a success. Goal was to make the space more welcoming to the community. Re-review evaluations for future requested workshops but desire to focus on younger women and discuss pay equity at a younger age.
- Nominations – Monserrat Caballero – former Commission member, committee has approved her nomination. Anti-violence advocacy background, currently at Pima Community College, emphasis on immigration and healthcare and education advocacy. Phininzy motions to confirm, Sykes seconded. Vote: all in favor (9) yes, (0) no.
  - Sykes recommends recruiting someone with a finance skill set to replace to outgoing Treasurer B. Smith mid-2020.
  - Commission to consider Commissioners who are leaving in December, K. Smith will not seek re-appointment due to work obligations, J.P Wilhite to seek re-appointment by contacting Mayor-elect Romero and/or Ward 1 elect Lane Santa Cruz. Phininzy will follow up with AJ Flick.
- Community Outreach: Inform and Educate – S. Muney, A. Hernandez, and M. Phininzy (committee needs members and additional support, working with YWCA and Women's Foundation to have some new ideas about an ambassador young women's commission)
- Running & Winning Committee – no commissioners are currently on this committee – need to pick up details of the community contacts and get plugged back in, annual donation.
- Questions regarding impact of committee work on the full commission – do actions need to be taken for a full vote?
- Separately, it is established that committees can recruit their own volunteers, please email MaryAnn names of volunteers.
- New commissioners request copy of strategic plan – K. Wolferstetter requests goals, objectives and a description of the sub-committees.
- Domestic Abuse – A Survivor's Guide update – majority of work is complete, encouraged follow up by J.P. Wilhite with Barbara LaWall's office.

## 8. Announcements

- Does anybody have any?
  - December 2 official swearing in of Regina Romero at TCC at 9:30 a.m. would be good to have commissioners present.
  - Climate Change event November 22 announced by S. Muney

- December 3, 6-8 p.m. Tucson Museum of Art, Night with Aretha event announced by A. Sykes
- December 10, Arizona List event celebrating Regina Romero

**9. Next Commission meeting:**

- EC Meeting – January 8, 2019 at 5:30pm
- FC Meeting – January 15, 2019 at 5:30pm

**10. Adjournment at 6:57 p.m.**

**\*Persons with a disability may request reasonable accommodation by contacting the PC/TWC at (520) 624-8318. Request should be made at least 48 hours before the scheduled meeting to allow time to arrange the accommodation.**