



West University Historic Zone Advisory Board  
Tuesday, January 21, 2020 at 6:00PM  
Trinity Presbyterian Church—Fellowship Hall  
400 E. University Blvd.  
Tucson, AZ

## Legal Action Report

### 1. Call to Order/Roll Call

The meeting was called to order at 6:05PM., and a quorum was established.

WUHZAB Members Present:

Marcellus Rusk (Chair), John Birkinbine (Secretary), Sarah Fajardo, Damon Turner, and Rachel Serra.

WUHZAB Members Absent/Excused: Elizabeth Larson and Darci Hazelbaker.

Guests Present: Michael Taku (COT PDSD), David Stewart, (Chrysalis), Rick McDonnell (West University resident), Jim Chaffee (West University Neighborhood Association)

### 2. Approval of Minutes: December 17, 2019

Turner motioned to approve. Serra seconded. Motion passed unanimously.

### 3. Reviews

- a. **HPZ-19-97 1043-1045 North 2<sup>nd</sup> Avenue- Non-Contributing Resource. Construction of new addition, replacement of windows and doors, zoning violations [continued case]**

1. Sliding aluminum windows installed are not in compliance with West University Neighborhood Design Guidelines. Applicant to replace with windows of appropriate type and material to comply.

Rusk motioned to recommend approval of Jeldwen wood Auralast windows contingent upon Board review of applicant resubmittal of new design and specifications (via email). Serra seconded. Motion passed unanimously.

- b. **HPZ-19-105, 620 East University Boulevard-Contributing Resource. Demolition of rear addition, construction of a new addition, porch and garage.**

Applicant not in attendance. No review occurred

#### **4. Elections**

##### **a. Election of Chair/Secretary**

1. Turner nominated Rusk for Chair. Birkinbine seconded. Approved unanimously.
2. Rusk nominated Birkinbine for Secretary. Fajardo seconded. Approved unanimously.

##### **b. Nomination of New Member**

1. Rusk nominated Rick McDonald, a neighborhood resident. Turner Seconded. Approved unanimously.

#### **5. Call to the Audience**

None

#### **6. Future Agenda Items - Information Only**

Board members to review West University Neighborhood Guidelines for discussion of possible updates, revisions and clarifications.

Next regularly scheduled meeting will be on 2/18/20 at 6:00 PM.

#### **7. Adjournment**

Rusk motioned to adjourn. Serra seconded. Motion passed unanimously. Meeting adjourned at 6:25PM