



**ENVIRONMENTAL SERVICES (ES) ADVISORY
COMMITTEE (ESAC)
Finance Subcommittee**

Minutes

Approved on December 9, 2019
Tuesday, September 9, 2019 at 12:00 P.M.
Ward 6 Council Office Conference Room
3202 E. 1st St., Tucson, AZ

1. Call to Order/Roll Call

The meeting was called to order by Kristin Ginter, ESAC Finance Chairperson, at 12:05 P.M. Those present and absent were:

Present:

Kristin Ginter	Representative, City Manager's Office
Michael Herrier	Representative, City Manager's Office
Margot Garcia	Representative, City Manager's Office
Kris Yarter	Ward 6

Absent:

None.

Staff Members Present:

Carlos De La Torre	Director, Environmental & General Services Department (EGSD)
Leticia Carpio	Finance Manager, EGSD
Brittany Aldrich	Staff Assistant, EGSD

2. Approval of Minutes for April 10, 2019

Subcommittee Member Herrier moved to approve the April 10, 2019 minutes. Motion was seconded by Subcommittee Member Yarter. Minutes were approved by a voice vote of 4 to 0.

3. Chairperson's Report

Two sympathy cards were passed around for members to sign for Ron Ewing, our ESAC member who passed in July.

4. Director's Report

Director De La Torre introduced EGSD's new Finance Manager Leticia Carpio. Ms. Carpio has been working within the department for the past few months and looks forward to learning more about the department and with the Committee.

5. Department Updates

Carlos De La Torre, Director of Environmental and General Service Department (EGSD) provided the following update:

- **Mayor and Council Update** – EGSD provided Mayor and Council an update at the September 4, 2019 Study Session meeting. During this meeting Director De La Torre explained the changes to the recycling program and how the conversion to every other week recycling pick-up was coming along. Beginning the week of September 30th, the Department would pick up recycling items every other week. This change required rerouting of trucks, increased education for the residents about the change and other aspects to make this a smooth transition.

In addition, Director De La Torre spoke to Mayor and Council about the current contractual obligation for items received by the Martials Recovery Facility with Republic Services. Further discussion was held. No action was taken on this item.

6. FY 2019 Year-End Financial Report

7. FY 2020 Adopted Budget Report

Item 6 and 7 were reviewed as one item. Ms. Carpio went through the FY 2019 Year-end totals and the FY 2020 Adopted Budget with the Committee. Questions were answered by both Ms. Carpio and Director De La Torre. No action was taken on this item.

8. FY 2020 Capital Improvement Projects Update

Director De La Torre provided an update on the CIP projects. No Action was taken on this item.

9. Future Agenda Items for Next Meeting

Subcommittee Members will email staff for requested agenda topics.

The tentative meeting is schedule on December 2, 2019 at 10:00 A.M.

10. Call to the Audience

None.

11. Adjournment

Meeting adjourned at 11:1 P.M.