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## MEETING NOTICE

### Independent Audit and Performance Commission (IAPC)

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Independent Audit and Performance Commission and to the general public that the Independent Audit and Performance Commission will hold the following meeting virtually (remotely) using Microsoft Teams on:

**Tuesday, June 16, 2020 - 2:00 P.M.**

**MEETING NOTE:** Due to the impacts of the COVID-19 pandemic, which have prompted declarations of a public health emergency at the local, state and federal levels, this meeting will be conducted using measures to protect public health. This meeting will be held remotely through technological means, as permitted under Arizona law. The meeting will not include any items that will involve time set aside for public comments. The meeting will be recorded and posted to City Boards, Committees, and Commissions website for public review.

**IN-PERSON ATTENDANCE BY MEMBERS OF THE PUBLIC WILL BE PROHIBITED.**

**PLEASE BE AWARE THAT THESE MEASURES ARE IN PLACE TO LIMIT THE NEED FOR MEMBERS OF THE PUBLIC TO PARTICIPATE IN LARGE PUBLIC GATHERINGS, WHILE ENSURING THAT THE DISCUSSIONS, DELIBERATIONS AND ACTIONS OF THE IAPC ARE TRANSPARENT AND CONDUCTED OPENLY.**

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For those individuals new to Microsoft Teams, please get the app now and be ready when the meeting starts:

#### [Join Microsoft Teams Meeting](#)

[https://teams.microsoft.com/#/pre-join-calling/19:meeting\\_Mjk5ZGNmYjUtNzcyNC00M2I0LWE5NzYtMTk4NGJhMTc1MTA0@thread.v2](https://teams.microsoft.com/#/pre-join-calling/19:meeting_Mjk5ZGNmYjUtNzcyNC00M2I0LWE5NzYtMTk4NGJhMTc1MTA0@thread.v2)

**To dial in using a phone:**

[+1 213-293-2303](#) United States, Los Angeles (Toll)  
Conference ID: 914 609 109#

[Local numbers](#) | [Reset PIN](#) | [Learn more about Teams](#) | [Meeting options](#)

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### AGENDA

1. Call to Order and Roll Call

5 minutes 2. Approval of the March 4, 2020 IAPC Meeting Minutes

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**10 minutes 3. Election of Vice Chairperson**

A special election will be held to elect a Vice Chairperson to serve out the remainder of the term of the previous incumbent, who resigned effective March 5, 2020, and whose term is due to expire in June 2021. The duties of the Vice Chairperson can be found in the IAPC Bylaws. IAPC members may self-nominate for this position.

**15 minutes 4. Staff Update**

Chief Financial Officer / Assistant City Manager Joyce Garland will provide an update to the commission.

**5 minutes 5. IAPC Purchase Card (pCard) Subcommittee Update**

Subcommittee Chairperson Dennis Woodrich will provide an update to the commission.

**15 minutes 6. Proposed Internal Audit Plan for FY 2021**

Principal Internal Auditor Robert Kulze will present a draft of the FY 2021 audit plan for the IAPC's review and comment.

**15 minutes 7. Fiscal Year 2020 Internal Audit Plan – Third Quarter Update**

Principal Internal Auditor Aaron Williams will provide an update about the FY 2020 Internal Audit Plan.

**15 minutes 8. Discussion of a Request for an Audit of the City's Code Enforcement Division**

Commission Chairperson Dennis Woodrich will lead a discussion of the commission about a request for the IAPC to conduct a performance audit of the City's Code Enforcement Division.

**5 minutes 9. Future Agenda Items**

**10. Adjournment**

The next regular meeting of the IAPC is scheduled for Wednesday, July 1, 2020, at 3:00 p.m.

**Commission Members Representing the Office of:**

**(Mayor)** Vacant; **(W1)** Dennis Woodrich, Chairperson; **(W2)** Mark Crum; **(W3)** Lydia Hunter; **(W4)** Brian Andrews; **(W5)** Eddie Goldbaum Rios; **(W6)** Vacant

**Staff Liaisons:**

Joyce Garland, Chief Financial Officer/Assistant City Manager; Aaron Williams, Principal Internal Auditor; Robert Kulze, Principal Internal Auditor (Ex Officio, Non-Voting); Andrea Flores, Management Assistant; Cynthia Lopez, Executive Assistant

**Note:**

Persons with a disability may request a reasonable accommodation by contacting the City Clerk's Office at 791-4213 or (520) 791-2639 for TDD. Requests should be made as early as possible to allow time to arrange the accommodation.