



**Economic and Workforce Development
Selection Committee (EWDSC)
Thursday, May 28, 2020, 1 p.m.
Zoom Meeting
Tucson, AZ**

Legal Action Report / Minutes (not approved)

1. Call to Order / Roll Call

Meeting called to order by Barbra Coffee at 1:01 p.m. Those present and absent were:

Present:

Barbra Coffee: Representative, City Manager's Office (Chairperson)
David Godlewski: Representative, City Manager's Office
Elaine Becherer: Representative, Mayor's Office
Benjamin Galaz: Representative, Ward 1
Andrea Leisner: Representative, Ward 2
Stephanie Healy: Representative, Ward 3
Bobby Verenna: Representative, Ward 4 (arrived shortly after beginning of meeting)
Akanni Oyegbola: Representative, Ward 5
Ben Buehler-Garcia: Representative, Ward 6
Mike Czechowski: Member of City Manager's Office (not part of quorum)

Quorum established.

2. Approval of May 26, 2020 meeting minutes

Minutes will be reviewed/approved at an upcoming meeting.

3. Committee Review and Scoring of Proposals

- a. Economic & Workforce Development**
- b. Special Events**
- c. Funding Recommendations**

Barbra Coffee: Have \$600,000 to award. \$500,000 for economic and workforce development, \$100,000 for special events. Goal of meeting is to recommend funding for applicants, and to give those recommendations to City Council members.

Stephanie Healy: Were other grants awarded by Council with CARES funds, is there a list to share?

Elaine Becherer: No list to share. No start date announced for grants to nonprofits yet.

Elaine Becherer: Is there funding left over from events that didn't take place?

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Mike Czechowski: One event did not occur.

Barbra Coffee: Use of leftover funding could possibly be carried over if authorized by City Manager or City Council.

Bobby Verenna: Suppose an event does not take place in 2020, example Dusk Festival will have two in 2021.

Barbra Coffee: Our grant cycle is fiscal year so some events that push their fall event to spring can still hold their event within the fiscal year timeframe. Example, Dusk Festival events will be in same fiscal year.

Stephanie Healy: Was it agreed to fund all events?

Barbra Coffee: Some scored lower, some may not be ready for funding.

All Committee members: Discussion continued regarding applicants, ranking, recommended funding.

Barbra Coffee: Asked for a motion on the recommendation for current funding for this year's economic workforce and special events grants.

Stephanie Healy: Do you need a motion that takes into consideration that there is an additional COVID list?

Barbra Coffee: We will take a look at that. Let's Make this first motion for recommendations for funding within the current \$600,000 general fund budget allocation for this program.

Stephanie Healy: Does the motion need to be made pending responses from any agencies and organizations?

Mike Czechowski: Make the motion and we will coordinate with the agencies as part of preparing the contract agreements with each organization.

MOTION by Stephanie Healy:

"In an effort to provide the most funding to the highest scoring respondents, the motion is to approve the agencies at the recommended funding levels as submitted."

"Pending the appropriate responses from agencies we have highlighted for follow up, and if any dollars are needed to be redistributed, we authorize (staff) to do so back into the economic and workforce development and special events categories."

Seconded by Ben Buehler-Garcia.

Roll call conducted by Mike Czechowski.

Approved 9-0.

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Elaine Becherer: Asked that the memo for Mayor and Council agenda item elaborate the dialogue held by the Committee and outline the thought process (methodology, how everything was ranked, diversity, etc.)

Barbra Coffee: Agreed. Indicated memo will be thorough.

Barbra Coffee: Are there recommendations for specific COVID funding? Would like to have a COVID motion.

David Godlewski and Andrea Leisner left the meeting at 3 p.m.

All Committee Members: Discussion ensued. Since there was not clarity that additional COVID dollars would be available, agreement made there is no need for an additional motion.

4. Call to the Audience

No audience members present.

5. Future Meetings and Agenda Items

No future meetings scheduled. Recommendations will be given to Mayor and Council.

Barbra Coffee: If Committee has a desire for an update to review performance metrics, I am open to sharing that and providing an opportunity to reconvene midyear.

Ben Buehler-Garcia: Would like to see information, an email is sufficient.

Bobby Verenna: Would like to see information as well.

Elaine Becherer: Suggested having a public facing dashboard for community to see information.

Barbra Coffee: Great ideas, will look into all. Will inform Committee of recipient events. Wants the City to be engaged in recipient's work.

Elaine Becherer: In award letters, fine tune language. If a group gets funding, ask that they use the City's logo, mention the support of the City, Mayor and Council.

Barbra Coffee: Will make these suggestions, this is a great way to increase visibility of the city program.

Bobby Verenna: Suggested making use of logo a condition of funding. Good will to be had if Mayor, Council show up, news coverage, etc.

Ben Buehler-Garcia: Agrees, no reason City should not expect to see logo, etc.

Barbra Coffee: Will recommend presentation or photo opportunities at Council meeting, elevate visibility of program.

6. Adjournment

Barbra Coffee put forth motion to adjourn. Seconded by Ben Buehler-Garcia.

Meeting adjourned at 3:23 p.m.