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Legal Action Report – Meeting Minutes Design Review Board (DRB)

Members of the Design Review Board (DRB) held a meeting, which was open to the public on:

Date and Time: Friday October 2, 2020, 7:30 a.m.

Location: Meeting was held virtually using Microsoft Teams

AGENDA

- 1. Call to Order / Roll Call** **7:35 AM**
Susannah Dickinson Present
Caryl Clement Absent
Nathan Kappler Present
Chris Stebe Present

A quorum was established.

- 2. Review and Approval of the 9/18/2020 LAR and Meeting Minutes** **Action Taken**
Motion was made by Member Stebe to approve the LAR and Draft Minutes of September 18, 2020 as submitted, duly seconded by Member Dickinson, passed by a voice vote of 3-0. All in favor. Motion passed unanimously.

- 3. Call to the Audience**
No Speakers

- 4. Case # [RNA-DRB-20-01 \(T20SA00145\)](#) – Tenant Improvement for Farhang & Medcoff Offices**
Associated Construction Documents: [T20CM02335](#)
Rio Nuevo (RNA) Review
100 S. Church Avenue, Parcel # 11720016H
OCR-2 Zoning **Action Taken**

Staff introduced the project and informed the DRB applicant has confirmed proposed canopy at the southeast corner of the building goes over the south and east property lines. Staff has informed zoning reviewer, so it can be addressed during the construction documents review process.

The applicant presented the project and clarified the following items in response to DRB members' questions:

1. Revisions do include the removal of two new windows to east façade;
2. The main entrance to the building will be preserved in the south elevation; proposed new canopy

- at the southeast corner of the property will serve as wayfinder;
3. Revisions do not change shade study and color palette; and
 4. Property owner to the south did not agree to the originally planned ADA ramp to access the formerly proposed retail space; since ADA access cannot be provided, retail space will not be feasible in the future.

Motion was made by Member Stebe to recommend approval of the project, as presented by the applicant, finding it remains in compliance with UDC Sections 5.12.7.C. and 5.1.7.D. The motion was duly seconded by Member Dickinson, passed by a voice vote of 3-0. All in favor. Motion passed unanimously.

6. Staff Announcements

Informational

Staff announced Ms. Rosemary Bright submitted her interest on being part of the DRB, and her application was forwarded to the City Clerk's Office, who has placed in the Mayor and Council's agenda for their consideration in October.

Staff also announced Rio Nuevo's project team will present next week at a public meeting their final draft of the proposed Urban Overlay District for section of Broadway Blvd from Euclid to Country Club known as the [Sunshine Mile](#). It is anticipated the draft will be presented to the DRB this month. Member Stebe indicated he will not be available for the DRB meeting of October 12. DRB members expressed their willingness to move that date to accommodate for Rio Nuevo's presentation.

7. Adjournment

Meeting Adjourned at 8:11 AM.