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VIRTUAL MEETING NOTICE

Independent Audit and Performance Commission (IAPC)

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Independent Audit and Performance Commission and to the general public that the Independent Audit and Performance Commission will hold the following meeting virtually (remotely) using Microsoft Teams on:

Wednesday, October 7, 2020 - 3:00 P.M.

MEETING NOTE: Due to the impacts of the COVID-19 pandemic, which have prompted declarations of a public health emergency at the local, state and federal levels, this meeting will be conducted using measures to protect public health. This meeting will be held remotely through technological means, as permitted under Arizona law. The meeting will not include any items that will involve time set aside for public comments. The meeting will be recorded and posted to City Boards, Committees, and Commissions website for public review.

IN-PERSON ATTENDANCE BY MEMBERS OF THE PUBLIC WILL BE PROHIBITED.

PLEASE BE AWARE THAT THESE MEASURES ARE IN PLACE TO LIMIT THE NEED FOR MEMBERS OF THE PUBLIC TO PARTICIPATE IN LARGE PUBLIC GATHERINGS, WHILE ENSURING THAT THE DISCUSSIONS, DELIBERATIONS AND ACTIONS OF THE IAPC ARE TRANSPARENT AND CONDUCTED OPENLY.

For those individuals new to Microsoft Teams, please get the app now and be ready when the meeting starts, or, join using your current browser if you do not have the app:

[Join Microsoft Teams Meeting](#)

To dial in using a phone:

[+1 213-293-2303](#) United States, Los Angeles (Toll)

Conference ID: **417 321 001#**

[Local numbers](#) | [Reset PIN](#) | [Learn more about Teams](#) | [Meeting options](#)

For technical assistance accessing the meeting online, please contact Robert.Kulze@tucsonaz.gov

AGENDA

1. Call to Order and Roll Call

5 minutes 2. Approval of the June 16, 2020 IAPC Meeting Minutes

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- 5 minutes 3. Approval of the June 29, 2020 IAPC pCard Subcommittee Meeting Minutes**
- 15 minutes 4. Staff Update**
Chief Financial Officer / Assistant City Manager Joyce Garland will provide an update to the commission.
- 15 minutes 5. IAPC Purchase Card (pCard) Subcommittee Update**
The subcommittee chairperson will provide an update to the commission.
- 10 minutes 6. IAPC Six-Month Activities Report to Mayor and Council**
Principal Internal Auditor Robert Kulze will present a draft of the IAPC's Six-Month Activities Report to Mayor and Council for the IAPC's review and approval.
- 10 minutes 7. Fiscal Year 2020 Internal Audit Plan – Fourth Quarter Update**
Principal Internal Auditor Aaron Williams will provide an update about the FY 2020 Internal Audit Plan.
- 20 minutes 8. Discussion of a Request for an Audit of the City's Code Enforcement Division**
Commission Vice Chairperson Lydia Hunter will lead a discussion of the commission about a request for the IAPC to conduct a performance audit of the City's Code Enforcement Division.
- 5 minutes 9. Future Agenda Items**
- 10. Adjournment**
The next regular meeting of the IAPC is scheduled for Thursday, November 5, 2020, at 3:00 p.m.

Commission Members Representing the Office of:

(Mayor) Vacant; **(W1)** Vacant; **(W2)** Vacant; **(W3)** Lydia Hunter, Vice Chairperson; **(W4)** Brian Andrews; **(W5)** Eddie Goldbaum Rios; **(W6)** Lois Pawlak

Staff Liaisons:

Joyce Garland, Chief Financial Officer/Assistant City Manager; Aaron Williams, Principal Internal Auditor; Robert Kulze, Principal Internal Auditor (Ex Officio, Non-Voting); Irene Messina, Administrative Assistant

Note:

Persons with a disability may request a reasonable accommodation by contacting the City Clerk's Office at 791-4213 or (520) 791-2639 for TDD. Requests should be made as early as possible to allow time to arrange the accommodation.