

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the PIMA COUNTY/TUCSON WOMEN'S COMMISSION and to the general public that the PIMA COUNTY/TUCSON WOMEN'S COMMISSION Will hold the following meeting which will be open to the public

EXECUTIVE COMMITTEE MEETING

Wednesday, March 3, 2021; 5:30 PM

240 N Court Ave Tucson, Arizona 85701

LAR/Approved Minutes

1. **Call to order:** 5:38 p.m.
2. **Roll call:** Present: A. Flick, chair; B. Smith, treasurer. C. Steiner, secretary, is on maternity leave. All other EC seats are vacant.
3. **Reading of the minutes:** Tabled for the January meeting as we haven't received them from Steiner before her maternity leave. The February meeting was canceled due to lack of quorum. NO ACTION TAKEN
4. **Treasurer's report:**
 - a. Smith reported that the checking account stands at \$6,520.10 and the savings account at \$38,834.62, which includes the grant from the Community Food Bank for \$5,500.
 - b. Tenants are current on rent.
 - c. Flick moved to accept the treasurer's report. Smith seconded. MOTION PASSED
5. **Operations report:**
 - a. Smith suggested adding a discussion about the waivers offered to tenants to the next Full Commission meeting and whether to continue offering the 50% waiver given during the pandemic, reducing it or eliminating it. NO ACTION TAKEN
 - b. Flick was contacted by a prospective tenant and is making plans to show the available spaces to her, which are Ste. A and Ste. D. NO ACTION TAKEN
6. **Officer transition plan:** Flick shared that Annie Sykes has been reappointed to her seat by Pima County Supervisor Adelita Grijalva, Dist. 1. We are waiting on word that Sykes has returned her oath of office to be a voting member of the Commission. She is interested in remaining on the EC in whatever aspect. Flick suggested putting a discussion of officers and their duties on the next FC meeting agenda. New commissioners should be encouraged to participate on the EC and the bylaws on officers and their duties might need to be discussed. NO ACTION TAKEN
7. **Call to the public:** None.
8. **Adjournment:** Meeting was adjourned at 6:50 p.m. The next meeting is set for March 17, 2021, for the Full Commission.

*Persons with a disability may request reasonable accommodation by contacting the PC/TWC at (520) 624-8318. Request should be made at least 48 hours before the scheduled meeting to allow time to arrange the accommodation.