

**Pima County/Tucson Women's Commission
Youth Issues Committee**

March 24, 2008

Adopted Minutes

Commissioners present: Wendy Cevallos (via phone), Isabella Soto (chair), Mary Lee Wright
Commissioners absent: Samantha Paz
Staff present: Monica Mueller
Public: Arayah (Rae) Larson

- 1) **Called to order 3:09 pm**
- 2) **Review agenda** - Accepted as is.
- 3) **Announcements** – None
- 4) **Review/approval of minutes of last meetings (3/17/08)** – Tabled; minutes not available.
- 5) **New business** – None.
- 6) **On-going business – Speak Out conference planning updates**
 - a) **Registration form distribution** - Monica emailed registration forms to different organizations. Mary Lee distributed registration forms to those who pre- registered thorough her. Rae, a volunteer, contacted Every Voice in Action. The registration form is now available online.
 - b) **Volunteers** - Robert Half Finance & Accounting will provide a few women volunteers. Monica will follow up with Girl Scouts for volunteers. Volunteers will be used for the day of the conference; additional volunteer tasks reviewed. Rae will be the go-to person for volunteers on 4/26.
 - c) **Workshops & presenters** - Wendy's contact for an Internet Safety workshop is out of town; she will follow up next week. Monica is following up with several additional possible self-defense presenters. Planned Parenthood requested a \$70 payment for their presentation; Monica agreed to this. PP will send a teen presenter; discussion re having a teen vs PP staffer present. Monica will find out more about the peer ed program and report back; probably request an older teen or early 20s presenter.
 - d) **Evaluation form** – The evaluation form is being drafted by Isabella.
 - e) **Youth survey** – Rae asked for help from the committee because the grant description for the planned survey was quite broad. Discussion. Monica will share info from recent youth surveys by other organizations with Rae and assist in the draft.
 - f) **Program brochure** - Samantha is absent so there is no detailed update. Monica gathered contact info from presenter to be able to send them info requests needed for the program and classroom arrangements.
 - g) **Keynote speaker – topic** – Keynote Shannon Cain asked if there were any specific items the commission would like for her to address. Discussion. The committee asked for her to touch on confidence, openness and getting out of one's comfort zone, and relate her personal experiences of such. Monica will report back to Shannon.
 - h) **Budget & contributions (incl. cash & in-kind; food)** - Received: \$200 from Valley Hope. Brooklyn Pizza agreed to donate ten pizzas. A \$150 petty cash account has been set up for reimbursements.

- i) **Folder contents** – Rae presented a suggested list of contents. Discussion. To be added: info on Third Wave Feminists (Isabella to compile); attendance certificates (volunteers can help with this); reading list.

7) **Adjournment – Adjourned at 4:40 pm.**

--Submitted by Monica Mueller for Mary Lee Wright