



TUCSON HOUSING TRUST FUND CITIZEN ADVISORY COMMITTEE

**Notice of Regular Meeting/Agenda
Thursday, May 15, 2008 – 3:30 P.M.
Community Resource Center
320 N. Commerce Park Loop
Sentinel Building/Santa Cruz Conference Room**

MINUTES

Committee Members
Present:

Albert Celaya	Mark S. Jaffee
Thomas Doucette	Kimberly Pacheco
Terry Galligan	Don Strauch
Michael Grassinger	Stephen Young

Committee Members
Absent:

Susan Brenton	Corky Poster	Andy Silverman
David Duffy	Voni Romero - Harris	
Michael Parker	Gary Hardy	

Also Present:

George Pettit, City of Tucson Ward Three
Mac Hudson, City of Tucson Ward One
Linus Kafka, City Attorney's Office
Dennis McLaughlin, City Attorney's Office
Emily Nottingham, Community Services
Jack Siry, Community Services
Ron Koenig, Community Services
Ron Whitman, Community Services
Erin Morris, Community Services
Oralia Acuna, Community Services

- A. Call to Order
The meeting was called to order at 3:35 p.m. by Tom Doucette, Vice Chairperson.
- B. Approval of Minutes (4-17-08)
MOTION by Stephen Young, seconded by Mark Jaffee to approve the minutes. MOTION passed by a unanimous vote.



- C. Debriefing on the Employer Assisted-Housing Symposium on April 4, 2008
**Item was deferred to the next CAC meeting.
No formal discussion or action taken.**
- D. Housing Trust Fund Revenue Sources Stakeholders Process
Discussion was held. No formal action taken.
- E. 1% Contribution at Point of Sale
Discussion was held. Linus Kafka from the City Attorney's Office presented information. No formal action was taken.
- F. Discussion on Conflict of Interest Issues.
Dennis McLaughlin from the City Attorney's Office made a presentation on the Conflict of Interest issues to the Committee. It was requested that staff schedule Dennis McLaughlin to attend the next Committee meeting for further discussions on this matter.
- G. Challenge Grant Proposal/Status Report from Staff
Report was given on this item and it was requested that staff return to the next meeting with a status update and more information on the outreach program. It was requested that staff move forward with this Grant Proposal.
- H. Discussion/Adoption of Committee by-laws
MOTION was made by Don Strauch and second by Kimberly Pacheco to approve the Committee by laws with one amendment to Article VI Section 2 which will read: "Regular meetings shall be held on the third Thursday of each month at 3:30 pm. At each meeting, it shall be determined the date/time of the next meeting." MOTION passed unanimously.
- I. Update by Staff on Housing Trust Issues
**Report was provided and discussion was held.
No formal action taken.**
- J. Future Agenda Items.
**Strategic Plan
Down Payment Program
Committee Vacancy**
- K. Call to the Audience
There were no speakers from the audience.
- L. Adjournment
Meeting was adjourned at 5:05 P.M.

The next regular meeting of the Tucson Housing Trust Fund Citizen Advisory Committee will be held at 3:30 p.m. on Thursday, June 19, 2008, in the Sentinel Building/Santa Cruz Conference Room, 320 N. Commerce Park Loop.

