



Office of the City Clerk
BOARDS, COMMITTEES & COMMISSIONS

**OUT OF SCHOOL PROGRAM TASK FORCE
(OOSPTF)**

CREATED BY:

Resolution 20813, Adopted October 23, 2007;
Amended by Resolution 20863, January 8, 2008.

MEMBERS:

The Task Force shall be composed of fifteen (15) members, appointed as follows:

- Each member of the Mayor and Council shall appoint one member
- One member shall be appointed by the Tucson Parks and Recreation Commission from its membership
- One member shall be appointed by each governing board of the following school districts
 - Tucson Unified School District
 - Sunnyside Unified School District
 - Vail School District
 - Amphitheater Unified School District
- Three members shall be appointed by the City Manager from each of the following professions:
 - Behavioral Health
 - Youth Development Coalition (United Way)
 - Licensed Child Care Provider
- * One non-voting ex officio member from the Arizona Department of Health Services

QUORUM:

A quorum shall consist of eight (8) voting members of the Task Force.

*** TERMS OF OFFICE:**

The Task Force shall become effective on or after December 1, 2007. The Task Force shall terminate at the earlier date of February 1, 2009, or the date upon which it furnishes its final report to Mayor and Council.

EXEMPT FROM TCC 10A-134(c):

Yes, members of this Task Force may serve concurrently on other City boards, committees or commissions.

FUNCTIONS:

The duties of the Task Force are as follows:

- (1) Review and evaluate the existing Out-of-School Program staffing and training, budget, current program components, and recent and planned program enhancements.
- (2) Analyze existing program survey results from participant, parent, and principal surveys.
- (3) Research the viability of aligning in-school curricula with out-of-school learning activities and resources that are creative, diverse, engaging and responsive to each of the site's communities to ensure that the youth's out-of-school activities complement the learning that takes place during the school day.
- (4) Oversee a qualitative evaluation that takes into consideration all stakeholders and looks into the possibility of engaging a paid evaluator whose purpose would be to assess the program and identify strengths, challenges and opportunities for future progress.
- (5) Provide feedback and recommendations for program enhancements to the Tucson Parks and Recreation Commission ("Commission") and the Mayor and Council's Children, Families, and Seniors Subcommittee.
- (6) The Task Force shall furnish a final report of its findings and recommendations to the Mayor and Council.

LIMITATIONS:

Neither the Task Force nor any member thereof may incur governmental expenses without prior authorization of the Mayor and Council nor may they obligate the City in any form.

BYLAWS and MEETINGS:

- The Task Force shall select a Chair and Vice Chair from among its members.
- The Task Force shall adopt bylaws for its operations that are consistent with the creating Resolution and other legal authority and file them with the City Clerk.
- The Task Force may form subcommittees as necessary.

OPEN PUBLIC MEETING LAW REQUIREMENTS:

This public body is defined as an advisory committee and must comply with all of the provisions of the Arizona Open Meeting Law.

SUPPORTING DEPARTMENT:

The Director of the Parks and Recreation Department

791-4225 *

Historical Notes:

On June 10, 2008, the Mayor and Council adopted Resolution 20975 to extend the sunset date to February 1, 2009 or the date upon which the Task Force furnishes its final report, whichever is earlier and to add a representative of the Arizona Department of Health Services as a non-voting, ex-officio member.