ENGLISH VERSION **REV 08/15**

TUCSON CITY COURT

You have received an Arizona Traffic Ticket and Complaint Form (ATTC) from a police officer. Please read this entire card before contacting the court for information.

If you were charged with a **criminal** traffic or petty offense you must appear at the Tucson City Court on the date and time specified on your traffic ticket and complaint.

If you were charged with a **civil** traffic violation you may resolve your charges by selecting one of the options on this card prior to the appearance date listed on your citation. By this appearance date, you are to have reached a decision as to which of the options below you will complete for each of your violations.. You are expected to have obtained any necessary documents that provide proof of insurance, registration, and/or a valid license. The Court's administrative staff members are not authorized to grant any extensions beyond your appearance date; extensions will require review and approval by a magistrate (judge).

IMPORTANT – You must select one of the options below for each civil traffic violation listed on your ticket. For each charge, follow the instructions for the option you selected and ensure that the Court receives any required documents or payments prior to your appearance date. Failure to comply by your appearance date will result in your civil traffic case(s) being defaulted and additional fees being assessed and your driver license and/or vehicle registration being suspended.

OPTION # 1
Complete defensive driving school **seven days prior** to the court appearance date. See Page 2 for specific requirements.
OPTION #2
Complete a Civil Compromise form by your appearance date- See Page 2 for additional information on this option.
OPTION #3
Complete the Bicycle Safety Diversion Program by your appearance date. See Page 2 for additional information on this option
OPTION #4
Plead 'responsible' and pay your fine by mail, phone 520-791-4216 or website www.tucsonaz.gov/courts
OPTION #5
Plead not responsible and request a hearing

TUCSON CITY COURT
103 East Alameda
Tucson, Arizona 85701
(520) 791-4216
http://www.tucsonaz.gov/courts
LOBBY HOURS
Monday - Friday 8:00 AM – 4:30 PM

- Interpreting services are available
- Appropriate dress is required
- There is a charge for parking in private lots
- No weapons are allowed in the building
- Please allow extra time as you will be required to pass through a security screening device

OPTION 1: DEFENSIVE DRIVING PROGRAM

(Attend defensive driving school to remove one traffic violation from your driving record)

Arizona statutes allow you to complete a Defensive Driving School (DDS) program once every 12 months to remove one eligible traffic violation from your driving record. Eligibility is determined by the date of violation. If you are eligible, the DDS program is available for one violation on your ticket (complaint) if it is listed in the shaded areas on page 5 or 6 of this bond card. All additional violations on your ticket (complaint) must be processed through the court.

Eligibility:

You may be eligible to attend Defensive Driving School if you meet **ALL** of the following conditions:

- Your ticket was for a **civil** moving violation
- You have not attended Defensive Driving School for any Arizona civil traffic violation in the last 12 months
- Your ticket (complaint) was not issued as the result of a collision in which any person was seriously injured or killed
- Your case is not set for a hearing
- Commercial Driver License (CDL) holders are not eligible for Defensive Driving School

Advantages of Attending Defensive Driving School:

- You will not pay a fine for one traffic violation
- You will not have to go to court for that violation
- That violation will be dismissed
- There are no points against your license for that violation

Convictions of ARS 28-645A3A or 28-647.1 will require attendance at Traffic Survival School (MVD Requirement).

You must enroll and complete DDS seven (7) days prior to the appearance date indicated on your traffic ticket (complaint).

For a list of qualified Tucson City Court defensive driving schools, please call 1-888-334-5565
or go to
http://www.azcourts.gov/driveschoolinfo/

OPTION 2: CIVIL COMPROMISE

Defendants cited for a civil traffic violation involving a car accident may appear in court by their arraignment date to request a Civil Compromise form and to obtain an extension to complete the form. This is an agreement between the defendant and the victim(s) in a civil traffic case that can result in the dismissal of one violation . The completed form must then be presented to the court for acceptance no later than the due date given.

OPTION 3: BICYCLE/PEDESTRIAN DIVERSION

Defendants cited for a civil traffic violation(s) while operating a bicycle or as a pedestrian must appear at court by their arraignment date to request an extension to participate in this program. Defendant must then submit proof of completion to the court in person by the due date for a dismissal of all charges. Information on this program may be found at www.tucsonaz.gov/courts

OPTION 4: PAY BOND AMOUNT BY MAIL

(Responsible)

If you are charged with a civil traffic violation listed on the Civil Traffic Fine Schedule (see pages 5 and 6) and you do not want a hearing, you may pay the ticket (complaint) following the instructions below and sign the following statement:

I hereby enclose payment for the violation(s) listed on my Arizona Traffic Ticket and Complaint Form. I waive my right to a hearing, enter a plea of responsible and consent to judgment imposing the prescribed fine. I will lose the privilege to attend DDS, complete a civil compromise or a Bicycle Safety Diversion Program. I understand I do not have to appear in court.

_____
Signature Date

The Court will enter a judgment of 'responsible' and will report the finding to the Motor Vehicle Division. Points may be assessed to your driving record for any moving violations.

Write your ticket (complaint) number (located in the upper portion of your traffic ticket) in the spaces below:

___ ___ ___ ___ ___ ___ ___ ___

In the middle of your ticket (complaint) next to the large letters (A through E) is the violation code. Write the violation code number(s) to which you are pleading responsible next to the corresponding letter below. Refer to the appropriate fine in the bond schedule on pages 5 and 6, and write that amount next to the appropriate violation. The total of these fines (bond) is the amount that you should submit for payment.

Charge	Violation Code	Fine Amount
A	_____	$_____
B	_____	$_____
C	_____	$_____
D	_____	$_____
E	_____	$_____
	TOTAL	$_____

Method of Payment: (Print defendant's name and ticket number on the check or money order). **DO NOT MAIL CASH.**
____Money Order ____Cashier's Check ____Personal Check
____MasterCard ____Visa ____Discover
Credit Card Number: _____
Expiration Date: _____
Detach this page, place it and the payment in the envelope provided and affix the correct postage. Mail the envelope at least 5 days prior to your appearance date.
Printed Name: _____
Address: _____
City, State, Zip: _____
Daytime Phone Number:_____
You may use our website at www.tucsonaz.gov/courts and select the blue box titled "PAY ON THE WEB" to pay your fine. This application may only be used to pay off your total fine amount. We accept Visa and MasterCard. You must be paying on or before your arraignment (appearance) date. It takes the Court approximately two days to get tickets entered into our system. If you receive a notification that your ticket is not entered in our system and two or more days have passed since you received your ticket, please contact the Court at (520) 791-4216.
Arizona law requires that a $20.00 time payment fee be assessed if the fine is not paid in full by your appearance date. A default fee of $50.00 **per violation** will be assessed if your case is defaulted.

OPTION 5: REQUEST A HEARING BY MAIL

(Not Responsible)

If you select this option, it means that you wish to contest the violation(s) alleged on the ticket (complaint) before a judge.

Note: Setting a hearing means you lose your privilege to: attend defensive driving school; complete a civil compromise; or complete a Bicycle Safety Diversion Program.

Write the ticket (complaint) number that appears in the upper left corner of your traffic ticket below and indicate the violation(s) for which you want a hearing by circling the letter that corresponds to that violation on your ticket.

Ticket Number:

___ ___ ___ ___ ___ ___ ___ ___

Charges(s): A B C D E

- I am entering a plea of not responsible.
- I understand that I can no longer attend defensive driving school or complete a civil compromise or complete a Bicycle Safety Diversion Program.
- I request a hearing to contest the violation(s).

Signature: _____

Provide the following information (please print):

Name: _____

Address: _____

City, State, Zip: _____

Daytime Phone Number: _____

- **Detach this page and place it in the envelope** provided along with your ticket (complaint). Mail the envelope at least 14 days before the appearance date shown on your ticket.
- **You will be notified by mail of your new court date.** You must appear on the date assigned by the Court. If you do not receive notice one day prior to the appearance date listed on ticket (complaint) contact the court for instructions at (520)791-4216.

On the day of your hearing, you must be prepared to provide any required proof and to pay any fine imposed by the court. If you fail to appear, a default judgment will be entered against you and a default fee of $50.00 per violation will be added to the amount you owe the court.

Arizona law requires that a $20.00 time payment fee be assessed if the fine is not paid in full by your appearance date.

BOND SCHEDULE

Shaded violation codes are eligible for the Defensive Driving School program - see Option #1 on page 2. Listed below are the violation codes and the applicable fine amounts if paid on or before the appearance date. Mandatory State surcharges are already included. If payment is not received by your appearance date, you will be in default and will be required to pay a default fee of $50.00 per violation and a single $20.00 time payment fee. If your violation code is not listed below, you must contact the court at (520) 791-4216.

VIOLATION CODE	AMOUNT TO PAY
Speed Violations	
28-701A Failure to Reduce and Control	$247.00
28-701A (0-10 MPH over)	$207.00
28-701A (11-15 MPH over)	$247.00
28-701A (16-20 MPH over)	$265.00
28-701A (21-25 MPH over)	$288.00
28-701A (26-30 MPH over)	$303.00
28-701A (31 MPH and over)	$421.00
Registration Violations	
28-2058A2B (See Note 1)	$199.00
28-2153A (See Note 1)	$207.00
28-2158C (See Note 1)	$199.00
28-2532A (See Note 2)	$620.60
28-4139A	$605.00
Insurance Violations	
28-4135A, B or C (See Note 3)	$1,007.00
28-4135E2 (2nd violation in 36 months)	$1,466.00
28-4135E3 (3rd violation in 36 months)	$1,926.00
Seat Belt and Child Restraint Violations	
28-907A OR 28-907B(See Note 4)	$178.00
28-909A1 OR. 28-909A2	$ 89.00
Equipment Violations	
28-922	$199.00
28-923	$207.00
28-924 thru 28-941.4 (See Note 5)	$207.00
Except 28-935.A or B	$207.00
Except 28-936A or B or C	$207.00
28-942.1, 28-942.2	$207.00
28-943.1 thru 28-954A (See Note 5)	$207.00
28-954B thru 28-955A	$207.00
28-956 thru 28-959A or B or C (See Note 5)	$207.00
Except 28-958C	$311.00
28-965 .(See Note 5)	$214.00
28-1093A thru 28-1098A	$207.00
28-1108D	$207.00
28-2354A1	$199.00
Driver License Violations	
28-448A (See Note 1 & 7)	$199.00
28-3151A (See Note 6 & 7)	$207.00
28-3169A (See Note 6)	$199.00
Pedestrian and Bicycle Violations	
28-793A thru 28-796C	$ 89.00
Motorcycle Violations	
28-903A to 28-903D	$227.00

VIOLATION CODE	AMOUNT TO PAY
City Code Violations	
20-92	$ 89.00
20-155-TC20-156	$219.00
20-27	$161.00
20-160A(D)	$255.00
20-160A(E)	$530.00
Other Violations	
28-3475	$247.00
28-644A1, A2	$230.00
28-645A3A	$337.00
28-651	$237.00
28-721A – 28-733B	$227.00
28-751.1 – 28-755	$227.00
28-771A – 28-774	$227.00
28-775A1 – 28-775A2	$247.00
28-792A, 28-792B	$227.00
28-797F or 28-797G	$337.00
28-851A – 28-856.3	$227.00
28-891A, 28-891B	$227.00

Note 1: 28-2153A, 28-2058A2B, 28-448A and 28-2158C

- Provide a copy of proof by mail or in person of current registration (28-2158C) (28-2153A), transfer of title (28-2058A2B), or change of address (28-448A) and the fine will be reduced to $36.60 per violation. Proof must be received by the Court **on or before** your court date. A finding of responsible will be entered and reported to the Motor Vehicle Department.
- Provide a copy of proof of non-ownership in effect on the date cited, for charges (28-2158C) (28-2153A) or (28-448A) and the charge will be dismissed. Proof must be received by the Court **on or before** your court date.

Note 2: 28-2532A

- Provide a copy of proof of current registration by mail or in person plus $161.10. Proof must be recieved by the City Court **on or before** your court date.
- Provide a copy of proof of non-ownership in effect on the date cited, for charge 28-2532A and the charge will be dismissed. Proof must be received by the Court **on or before** your court date.

Note 3: 28-4135A, 28-4135B, 28-4135C

- If you had liability insurance in effect on the date cited, provide a copy of proof to be received by the court **on or before** your court date and the charge will be dismissed.
- If you are unable to provide proof of liability insurance in effect on the date cited, **on or before** your current court date, you must appear in person on your court date.

Note 4: 28-907A, 28-907B

- Violation will be dismissed if you complete the Children Are Priceless Passengers (CAPP) program. Call 520-324-2075 to enroll. There is a $35 fee (paid to the program) to attend this two hour class and those attending will have the opportunity to obtain a new child safety seat during the class. Certificate of completion or a request for continuance must be presented in person to court **on or before** you court date.

Note 5:

- Correct the violation **on or before** your court date and obtain an officer's signature, payroll number, and date on the back of your citation confirming that the violation has been corrected. Submit the ticket to the court and the penalty will be reduced to $36.30. No extensions will be granted for these charges, proof must be submitted **on or before** your court date.

Note 6: 28-3169A, 28-3151A

- If you had a valid driver license when cited, provide a copy to the Court to be received on or before your court date and the charge will be dismissed.

Note 7: 28-3151A, 28-3169A and 28-448A

- Provide a copy of your license obtained after ticket was issued (28-3151A); provide change of address (28-448A); and/or provide a copy of your legible driver license (28-3169A) to the court to be received **on or before** your court date and the fine will be reduced to $36.60.