



**ENVIRONMENTAL SERVICES (ES) ADVISORY
COMMITTEE (ESAC)
Finance Subcommittee**

Legal Action Report and Summary Minutes

Thursday, October 1, 2013, 4:00 p.m.
Parks and Recreation Administration, Mesquite Conference Room,
900 S. Randolph Way, Tucson, Arizona

1. Roll Call:

The meeting was called to order by Chairperson Tina Cook.

Present:

Ron Ewing	Representative, Ward 2
Tina Cook	Representative, City Manager's Office
Lisa Shipek	Representative, Mayor's Office
Gary Luce	Representative, City Manager's Office
John Cahill (Guest Speaker)	CMO/Real Estate Program

Absent:

None

Staff Members Present:

Priscilla Lane	Environmental Services, Finance Manager
----------------	---

2. Chair Report on Current Events

Chair Tina Cook provided report.

3. Director's Report

- 1st Quarterly Review

The department's Financial Monitoring Team Meeting is scheduled October 31st. Staff will meet with representatives from the City Manager's Office, Finance Department and the Budget Office to review and discuss the financial results from FY 2013 and preliminary expense and revenue projections for FY 2014.

- Delinquent Accounts – Residential Customers

Staff's diligent efforts have resulted in a decline of outstanding/delinquent residential accounts.

4. Los Reales Land Acquisition

Mr. John Cahill from the Office of Real Estate presented the group with the proposed land acquisition for the Los Reales Landfill area. Questions and discussions followed.

5. ES Budget and Finance 101

- Financial Process

There are several new members on the subcommittee; staff provided an overview of the department's annual budget development process.

- Budget Basics

The cost of service modeling, rate analysis and financial reporting requirements were discussed.

6. FY 2013 Preliminary Year-End Review (unaudited)

Staff presented and discussed preliminary year-end financial results from FY 2013.

7. Set Date/Time and Future Agenda Items for next meeting

November 19, 2013, 4:30 p.m. at 900 S. Randolph Way

In addition to the monthly financial topics, Rules and Responsibilities of subcommittee members will be discussed.

8. Call to the Audience

No respondents.

9. Adjournment

Meeting adjourned at 6:15 p.m.