



ENVIRONMENTAL SERVICES (ES) ADVISORY COMMITTEE (ESAC)

Legal Action Report and Summary Minutes

Thursday, November 14, 2013, 5:30 p.m.
Ward 6 Council Office Conference Room
3202 E. 1st St.
Tucson, AZ

1. Roll Call

The meeting was called to order by Yvonne Merrill, ESAC Chairperson at 5:32 p.m.
Those present and absent were:

Present:

Lisa Shipek	Representative, Mayor's Office
Yvonne Merrill (Chair)	Representative, Ward 1
Ron Ewing	Representative, Ward 2
Rachel Miller	Representative, Ward 3
Ellen Rauch	Representative, Ward 5
Neil Markowitz	Representative, Ward 6
Kristin Broksas	Representative, City Manager's Office
Margaret Bowman	Representative, City Manager's Office
Sandra Fimbres	Representative, City Manager's Office

Absent:

Tina E. Cook	Representative, City Manager's Office
Gary Luce	Representative, City Manager's Office
VACANT	Representative, Ward 4
VACANT	Representative, City Manager's Office

Staff Members Present:

Andrew Quigley	Director, ES
Blake Ashley	Assistant City Attorney
Nora Rodriguez	Recording Secretary, ES

2. Approval of LAR/Minutes of October 10, 2013

Committee Member Broksas motioned to approve the LAR/Minutes of October 10, 2013. Committee Member Miller second. Motion passed by voice vote of 9-0.

3. Chair Report on Current Events

Chairperson Merrill discussed the following with the Committee:

- Bag It and BYOBag Update – On October 26, 2013 the film BagIt! was shown at the Loft Theater. Members of the Task Force put up displays for the BYOBag campaign in the theater lobby.

The Task Force has planned the awards presentation for the 11 school children who won the recycling haiku contest at Parks and Recreation’s annual Family Festival in the Park. The winners will each get a gift card from one of the participating grocers.

- Tucson Clean and Beautiful Annual Meeting – Was held on October 29, 2013 and attended by Committee Members Ewing, Rauch, and Merrill. Overall a very informative meeting.
- Targeting Themes for Annual Report – The Board will begin to identify the major themes for the commendations and fiscal recommendations about ES. It is recommended that the three subcommittees review the last six months and identify with the staff the most significant accomplishments in each of the areas of operation and the specific issues that have faced the department.
- El Dia de Los Muertos – Recycling and trash receptacles were requested for this event.

4. Director’s Report

Andrew Quigley updated the Committee Member’s on the following:

- Orientation Packet Revisions – The suggested revisions have been made and the packet can be viewed and printed off of the ES website.
- Waste Diversion Presentation Update – The Mayor and Council presentation handout was distributed to the Committee for review and discussion. It was decided that the Collections/Recycling/Public Information Outreach Subcommittee will review and make recommendations to the ESAC Committee.
- Halloween Tour Update – The tour was a success and attended by 40 participants.
- Climate Change Conference – Was held on November 14, 2013 and the topic was water issues.
- Know Where To Throw Collection Event – Was held on November 9, 2013 at Recommunity. The event was a success and will continue as an annual event. Further discussion will be held in the Collections/Recycling/Public Information Outreach Subcommittee.

5. Subcommittee Reports and Appointments

- **Collections/Recycling/Public Information Outreach**

Committee Member Broksas updated the Committee on several items that are being discussed at the subcommittee, most importantly, drafting a social media guideline.

December's meeting will be held on December 6, 2013 and will be a tour of the MRF and landfill. Those attending will be Committee Member Broksas, Committee Member Shipek and Committee Member Ewing.

The parks recycling letter has been re-tabled and will be discussed at the subcommittee meeting in January, 2014.

A Waste Diversion Subcommittee was established and the following members will make up the subcommittee: Committee Member Shipek, Committee Member Markowitz, Committee Member Broksas, and Chairperson Merrill.

- **Finance**

No update provided.

- **Engineering/Environmental**

Committee Member Bowman gave an update on the topics discussed at the November 7, 2013 meeting.

St. Joseph's Hospital will drill a new well but still wants ES to continue the remediation to the old well. More information will be given at the next subcommittee meeting.

The Los Reales property acquisition is still being discussed. The subcommittee will be updated with new developments at the next subcommittee meeting.

The Brownfields Adkins Property cleanup has been completed while the Ore Mill project has no funds and will require a contain-in-place option. Further updated will be provided on this topic at the next subcommittee meeting in February.

6. ESAC's Expectation of Subcommittee's Responsibility

Chairperson Merrill discussed with the Committee Members her expectations of its members and the roles they play on the subcommittee. Discussion held; no action taken.

7. Review Term-Expiration Date of Committee Members

Committee Members up for reappointment are Neil Markowitz, Ellen Rauch, and Rachel Miller. Members are to discuss reappointments with their Appointee. Committee Member Miller announced this will be her last term and will not be reappointed.

8. Rate Model

The Rate Model will be presented at the next Finance Subcommittee.

9. Future Agenda Items for Next Meeting (December 12, 2013)

- Discussion on meeting improvements
- Annual Report Guidelines
- Orientation Packet discussion
- Establish an end time for future ESAC meetings

10. Call to the Audience

None

11. Adjournment

Meeting was adjourned at 7:38 p.m.