



**ENVIRONMENTAL SERVICES (ES) ADVISORY
COMMITTEE (ESAC)
Collections/Recycling/Public Information Outreach
Subcommittee**

Legal Action Report and Summary Minutes

Thursday, November 7, 2013, 11:30 a.m.
Ward 6 Conference Room
Ward 6 Office – 3202 E. 1st Street, Tucson, Arizona

Roll Call – Meeting was called to order by Chairperson Kristin Broksas at 11:42 a.m.

Present:

Yvonne Merrill	Representative, Ward 1
Kristin Broksas	Representative, City Manager's Office
Rachel Miller	Representative, Ward 3
Neil Markowitz (Guest)	Representative, Ward 6

Absent:

Sandra Fimbres	Representative, City Manager's Office
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Staff Members Present:

Pat Tapia	Administrator, ES
Cristina Polsgrove	Public Information Officer, ES
Fran LaSala	Environmental Manager, ES
Rebecca Qintero (Guest)	Tucson Clean and Beautiful

- 1. Chair Report on Current Events** – Chairperson Kristin Broksas talked about Social Media Guidelines. She opened the conversation with the group by saying she would like to start a guideline for interns and any person working on Social Media. She thought that Big Goals, Legal Implications and Guidelines for Content should be part of the guidelines. The other subcommittee members brought their thoughts and ideas to the conversation.
- 2. Director's Report** –Pat Tapia announced that Mr. Quigley would give his report at the full ESAC Meeting.
- 3. Collections** – Pat Tapia discussed Asbestos with the group. Pat informed the group that 6 employees and their Supervisor Mary Baumann from the Brush and Bulky Department have received training in Asbestos. If one of the crew members suspects Asbestos containing material a flyer is left at the residents home informing them that Southwest Hazardous will be by to pick up the material. Southwest Hazardous Waste has a contract with Environmental Services to pick up, contain and dispose of hazardous waste.

Pat updated the subcommittee members on the Shopping Carts. We currently have a contract with ACS. When the City of Tucson receives a call about an abandoned cart a work order is created after the work order is generated we call ACS with the information.

ACS will go out to the location a see if the cart has the merchants contact information, if it does not have the merchant's information the cart will be picked up and taken to a storage facility. The cart now belongs to ACS. If the cart is marked with merchant's information the cart will be tagged with the date, ACS will give that information to Environmental Services which then will call the store and let them know we have tagged their cart, give them the location of the cart and let them know they have three days to pick up their cart or it will be impounded and held for thirty days by ACS. If the cart is not picked up within thirty days, the cart will then belong to ACS.

- 4. Public Outreach** – Cristina Polsgrove updated the group about the Halloween Tour. She said 36 people had attended. She said people were very engaged in the information and tour. A tour for Valentine's Day is a possibility.

Cristina told the group the Bag – N – Tie would be starting in January. She also gave details on the Compost Bin Contest.

- 5. Recycling** – Fran LaSala gave updated details on Compost CATS IGA, Waste Diversion Project and Golf Recycling. He held a discussion about the HHW Second Saturday Collections held at Himmel Park. No changes to the program will be made at this time.

- 6. Call to the Audience** – No respondents.

- 7. Set Date/Time and Future Agenda Items for Next Meeting** – January 9, 2014, 11:30 – 1:00 at Ward 6 Office.

December 6, 2013 MRF/Landfill Tour, 10:00 a.m.

- 8. Adjournment** – Meeting adjourned at 1:06 p.m.