



**ENVIRONMENTAL SERVICES (ES) ADVISORY
COMMITTEE (ESAC)
Finance Subcommittee**

Legal Action Report and Summary Minutes

Thursday, November 19, 2013, 4:30 p.m.
Parks and Recreation Administration, Mesquite Conference Room,
900 S. Randolph Way, Tucson, Arizona

Recorder malfunction

1. **Roll Call** - Meeting called to order at 4:37 p.m.

Present:

Ron Ewing
Lisa Shipek
Gary Luce

Representative, Ward 2
Representative, Mayor's Office
Representative, City Manager's Office

Absent:

Tina Cook

Representative, City Manager's Office

Staff Members Present:

Priscilla Lane

Environmental Services, Finance Manager

2. **Chair Report on Current Events** - Mr. Ewing gave a report in Ms. Cook's absence.
3. **ES Director's Report** – Report to be given at full ESAC Meeting.
4. **Feedback on Roles as Discussed with Appointing Office/Ward** - Ms. Shipek reported a brief conversation with the Mayor's staff. Mr. Ewing and Mr. Luce haven't had a chance to contact respective ward/office staff. All members would like this item kept on the agenda; Ms. Shipek wants to write a charter for this subcommittee, but will put this on-hold for a few months.
5. **FY 2014 Q1 Financial Review** – Staff reviewed the documents as presented to the City's Financial Monitoring Team (FMT) on October 31st. Members feel the FMT documents are too detailed; staff will continue monthly reporting in the usual format.
6. **Financial/Rate Model** – Using a laptop, software and presentation screen, staff introduced the members to the department's rate model, including assumptions, projections, input factors, and revenue requirements. Questions/answers and discussion followed.

- 7. Set Date/Time and Future Agenda Items for next meeting** – Next meeting will be January 21, 2014 at 4:30 p.m.
- 8. Call to the Audience** – No respondents.
- 9. Adjournment** – Meeting adjourned at 6:05 p.m.