



Household Hazardous Waste (HHW) Steering Committee

Thursday, October 17, 2013, 3:00 p.m.
Thomas O. Price Service Center Large Conference Room
4004 S. Park, Building 1
Tucson, AZ 85714

Meeting Summary

1. Call to Order

Meeting called to order by Ursula Kramer at 3:07 p.m. Those present and absent were:

Present:

Ursula Kramer	Pima County DEQ
Maria Robinson	HR/CSS
Seth Ruskin	Community Representative
Jeff Langejans	TFD

Guests:

No guests.

Absent:

Ann Marie Wolf	SERI
Paul Kramkowski	Raytheon
Erin Gibson	Pima County Sheriff's Office

Staff Members Present:

Frank Bonillas	Environmental Services
Nora Rodriguez	Environmental Services

2. New Member Introduction

Maria Robinson from Central Safety has replaced Brandy Kaduos. Welcome!

3. Meeting Summary Document – September 19, 2013 Meeting

Steering Committee approved the meeting summary.

4. Action Items

- Add Old Business to future Agenda's.

5. Coordinator's & Financial Report

RFP for Data Automation System has been sent out. So far, only 2 vendors submitted a response. Budget for this is set at \$50,000. Suggestions were made to contact the UofA for a potential project to get students to develop a system for the HHW Data Automation System.

- **HHW Operations Update –**

The final employee was hired making HHW fully staffed now.

HHW is still experiencing floor issues. Payment is being held until these issues get resolved.

- **2nd Saturday Outreach Update**

The September Himmel Park Event experienced more participants than usual. Traffic had to be re-routed. This has been one of the busiest events. This event was advertised in the newspaper.

Mr. Langejans reported that TFD promoted the 2nd Saturday events this month on Channel 9 through Thursday's with Barrett.

Suggestion was made to have TFD help with the press releases of the 2nd Saturday Outreach Events.

Financial Report

Overtime shows over budget because division was understaffed; however, the overall budget is still under. Steering Committee held a discussion; no action taken.

6. New Business

Recommendation was made to provide Raytheon a collection event at a flat fee of \$3,500, given that historical information indicates the participation levels at Raytheon are within this pricing range.

7. Call to the Audience

None

8. Next Meeting Date, Time, and Location

Thursday, November 21, 2013 at 3:00 p.m. at the Thomas O. Price Service Center, 4004 S. Park Ave., Bldg. 1, ES Conference Room.

9. Adjournment

Meeting was adjourned at 3:55 p.m.