



## Household Hazardous Waste (HHW) Steering Committee

Thursday, June 13, 2013, 2:00 p.m.  
Thomas O. Price Service Center Large Conference Room  
4004 S. Park, Building 1  
Tucson, AZ 85714

### Meeting Summary

#### 1. Call to Order

Meeting called to order by Ursula Kramer at 2:06 p.m. Those present and absent were:

**Present:**

|                |                              |
|----------------|------------------------------|
| Erin Gibson    | Pima County Sheriff's Office |
| Seth Ruskin    | Community Representative     |
| Ursula Kramer  | Pima County DEQ              |
| Ann Marie Wolf | SERI                         |

**Guests:**

|                        |     |
|------------------------|-----|
| Catherine Schladweiler | TEP |
|------------------------|-----|

**Absent:**

|                 |                        |
|-----------------|------------------------|
| Brandy Kadous   | City of Tucson / CSS   |
| Jeff Langejans  | Tucson Fire Department |
| Paul Kramkowski | Raytheon               |

**Staff Members Present:**

|                |                          |
|----------------|--------------------------|
| Fran LaSala    | ES Environmental Manager |
| Nora Rodriguez | Environmental Services   |

#### 2. Meeting Summary Document – May 16, 2013 Meeting

Steering Committee approved the meeting summary.

#### 3. Action Items

- None

#### 4. Coordinator's & Financial Report

- City and PAG are collaborating together to cross promote HHW and PAG's clean water program. Cristina Polsgrove, COT Public Information Officer, will be the lead on this project.
- The Floor is now complete at the HHW facility and 2 new can crushers installed. CABOP at the landfill has been renamed to HHW at Los Reales.

- The job openings have been posted and interviews should start soon.
- Steering Committee would like to discuss the possibility of the City developing and possibly issuing an RFP for the paint handling for HHW. This topic will be added on the next Agenda.
- Fran discussed the financial with the Steering Committee. HHW will come under budget this year. Discussion held. No action taken.

## **5. Volunteer Training**

- *Power Point & Manual Revisions* – Power Point slides have been reduced to 260. The latest version will be uploaded to the FTP site once it's available.
- Training course for new volunteers will range anywhere from 4-8 hours. Certificate will be provided after completion of the course. Steering Committee would like to discuss the manual at the next meeting. This topic will be added on the next Agenda.
- It is believed that gifts for volunteers are a year behind. Steering Committee made suggestions for new gift ideas.
- Catherine provided the Steering Committee with an update on volunteers and suggested recruiting of new volunteers should be conducted.
- Long sleeve shirts are required and a take home limit policy is currently being implemented.

## **6. New Business**

None

## **7. Call to Audience**

No audience

## **8. Next Meeting Date, Time and Location**

Thursday, July 18, 2013 at 3:00 p.m. at the Thomas O. Price Service Center, 4004 S. Park Ave., Bldg. 1, ES Conference Room.

## **9. Adjournment**

Meeting was adjourned at 2:50 p.m.