

TRANSACTION PRIVILEGE TAX (TPT) – July 2016

The State of Arizona and its Cities and Towns continue to work together toward the goal of simplifying the manner in which taxpayers report and pay their Transaction Privilege Tax (TPT). We want to ensure that there is a smooth transition in reporting and paying all TPT transactions.

For Non-Program Cities (including the City of Tucson):

Reporting requirements are not changing at this time. You will continue to report and remit to the non-program cities as you have been.

For the State of Arizona and Program Cities:

The Arizona Department of Revenue (ADOR) is implementing changes to Transaction Privilege Tax (TPT) licensing and reporting, as required by law, starting with the June 2016 reporting period, filed in July 2016.

- ADOR strongly encourages all businesses to register and file their transaction privilege taxes using www.AZTaxes.gov.
- All businesses must file by location number on the city detail section of your return. The [location number](#) can be found on your Arizona TPT License. Taxpayers registered in www.AZTaxes.gov may access their [location list online](#).

ARIZONA DEPARTMENT OF REVENUE
ATTN: License and Registration
PO BOX 29032
Phoenix, AZ 85038-9032

ARIZONA DEPARTMENT OF REVENUE
TRANSACTION PRIVILEGE TAX LICENSE
NOT TRANSFERABLE

The licensee listed below is licensed to conduct business upon the condition that taxes are paid to Arizona Department of Revenue as required under provisions of A.R.S. Title 42, Chapter 5, Article 1.

2016

ISSUED TO: ABC Company INC
dba Carolyn Smith
1234 East Sesame Street
Phoenix, AZ 85007

ALL communications and reports MUST REFER to this LICENSE NO.

LICENSE: 12345678
START DATE: 06/01/1988
ISSUED: 01/21/2016
EXPIRES: 12/31/2016

LOCATION: NUMBER 001
Carolyn Smith
555 South Broadway Road
Phoenix, AZ 85001
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- State law requires businesses with more than one physical location in Arizona to file tax returns electronically via www.AZTaxes.gov (see [A.R.S. § 42-5014.H.](#))
- ADOR no longer accepts the TPT-1 form for reporting periods beginning on or after June 1, 2016. [Two new forms](#) are available to accommodate location-based reporting for filing periods beginning on or after June 1, 2016. The TPT-EZ is a simplified tax form for businesses with one location or jurisdiction. The TPT-2 replaces the outdated TPT-1 for use by multi-location or multi-jurisdiction businesses.
- ADOR staff is available weekdays between 8:00am and 5:00pm (MST) if you have questions or need assistance. Contact them toll-free at 1 (844) 698-9176, or by email at AskTPT@azdor.gov.

In the coming months, you will continue to receive information, forms and instructions, from both the State and Cities until the transition is complete.

If You Have Tucson Tax Simplification Questions

Contact us via email at Taxpayer-Education@tucsonaz.gov, or you may speak with a City of Tucson Tax Auditor at (520) 791-4681.

If You Have Tucson Licensing Questions

After ADOR begins collecting City of Tucson transaction privilege tax, the City of Tucson will still require business licenses of most businesses doing business in Tucson. If you have licensing questions, contact us via email at Tax-License@tucsonaz.gov, or by calling (520) 791-4566. Our Business License office is located in the lobby of City Hall (255 W. Alameda St.). Telephone and office hours are Monday through Friday, 8:00am to 5:00pm (MST).