TUCSON FIRE DEPARTMENT
300 S. FIRE CENTRAL PLACE
TUCSON, AZ 85701

FIRE CODE CONSTRUCTION PERMIT APPLICATION

For OFFICE Use Only

_____
Permit Number

DATE OF APPLICATION:_____

Project Address: _____

_____ Tucson, AZ Zip _____

Installing Company Information

Applicant Name: _____

Company Name: _____

Address: _____

City, State, Zip: _____

Phone #:_____ **Fax #** _____

Email:(REQUIRED TO NOTIFY APPLICANT) _____

Description of Work:_____

_____

Please mark which type of Fire Code Construction Permit is required:

- ☐ Automatic Fire Extinguishing System (Fire Sprinklers, Alternative Fire Extinguishing System-Wet Chemical, Dry Chemical, Foam System, Carbon Dioxide, Clean-agent, Commercial Cooking systems)
- ☐ Battery systems
- ☐ Compressed gases
- ☐ Cryogenic Fluids
- ☐ Emergency responder radio coverage system
- ☐ Fire Alarm and Detection Systems and related equipment
- ☐ Flammable and Combustible Liquids (Including Aboveground and Underground Tanks)
- ☐ Hazardous Materials
- ☐ Industrial Ovens
- ☐ LP-Gas
- ☐ Private fire hydrants
- ☐ Solar photovoltaic power systems
- ☐ Spraying or dipping
- ☐ Standpipe Systems

PLEASE COMPLETE THE APPROPRIATE AREAS BELOW:

FIRE SPRINKLER SYSTEMS

Is this a modification to an existing fire sprinkler system? Yes ☐ No ☐

Square Footage of work area for NEW SYSTEM ONLY or Modifications of 501 heads or more: _____

Number of Stories of building for NEW SYSTEM ONLY or Modifications of 501 heads or more:_____

If this is a modification-Number of heads modified (added, dropped or relocated) _____

Which Type of System? NFPA 13☐ 13R☐ or 13D ☐

New Fire Sprinkler Underground Piping for NEW SYSTEM ONLY: Yes ☐ No ☐

New Commercial Fire Pump installed for NEW SYSTEM ONLY: Yes ☐ No ☐ Number of Fire Pumps _____

Modification to existing Commercial Fire Pump: Yes ☐ No ☐ Will testing be required: Yes ☐ No ☐

New Standpipe System for NEW SYSTEM ONLY: Yes ☐ No ☐ Number of New Outlets:_____

Modification to existing Standpipe System: Yes ☐ No ☐

In-Rack Sprinklers for NEW SYSTEM ONLY: Yes ☐ No ☐

FIRE ALARM AND DETECTION SYSTEMS

Is this a modification to an existing fire alarm and detection system? Yes ☐ No ☐

Square Footage of work area for NEW SYSTEM ONLY OR MORE THAN 20 DEVICES OF MODIFICATION: _____

Number of Stories of building for NEW SYSTEM ONLY OR MORE THAN 20 DEVICES OF MODIFICATION:_____

Is this is a modification Yes ☐ No ☐
If yes, number of devices modified (pull stations, smoke alarms, heat detectors, modules, tampers, notification appliances, flow switches, NAC or Booster Panels, FACP or remote Annunciators, Communicators, duct detectors door holders) _____
Be advised, IF MODIFICATION IS 21 OR MORE DEVICES, FEES WILL BE ASSESSED AS A NEW SYSTEM. SQUARE FOOTAGE & STORY INFORMATION MUST BE INCLUDED.

Is this permit only for a new monitoring system: Yes ☐ No ☐

Is this permit a modification to an existing monitoring system: Yes ☐ No ☐

ALTERATIVE FIRE EXTINGUISHING SYSTEM

[Commercial Cooking System, Special Hazard Systems (Clean Agent, Dry Chemical, Carbon Dioxide and others)]

Is this a new commercial cooking extinguishing system? Yes ☐ No ☐ How many Systems: _____

Is this a modification to an existing commercial cooking extinguishing system: Yes ☐ No ☐

Is this a new special hazard system? Yes ☐ No ☐ How many Systems: _____

Fire Code Construction Permit Submittal Criteria

To better serve you and to expedite the permit application and review process please provide a **complete permit package** at the time of submittal. Permit Applications and Plans may be submitted via Mail (provide return envelopes and postage) or In-Person to Fire Central (300 S Fire Central Place, Tucson, Arizona 85701).

Applications for permits that do not require plans, may be done online by clicking the submit button on this form or by emailing to TFD-PERMIT-SUBMITTAL@TUCSONAZ.GOV.

TFD will provide you an Activity Number by email and provide you a link to pay your fees online or you may pay with a credit card, check or use your APA account at Fire Central. **(SORRY, NO CASH ACCEPTED AT FIRE CENTRAL). A Technology/Archive fee of $16.50 or 1% of the total fee whichever is greater will be charged on all permits.**

You may also pay all fees at Planning and Development Services Department located at 201 N. Stone Ave., after you have received your Activity Number.

A fully completed permit application - All applicable areas need to be filled in including the "Description of Work" field.

A minimum of three sets of shop drawings, one set of hydraulic calculations (fire sprinkler systems) and all cut sheets for products to be installed. Plans shall show intended use of all rooms. Plans need to be of a quality clear enough to scan/microfilm. Name of project, job address, and the name of the person who is designing the system must be on all sheets.

Relocation of 10 heads or less does not require plans, only a permit application is needed.
The addition of 1 head or more requires plans and permit application.
Additional items may be required by TFD during review.

Permits shall be obtained prior to any work starting on the project. If the work begins before a permit is issued a *double fee will be charged and a Citation may be issued.*

TFD will notify you via EMAIL of the status of your Permit Application.

If you have any questions, please call the Fire Prevention office at (520) 791-4502.
8:00 am to 5:00 pm Mon-Fri.