



**TUCSON FIRE DEPARTMENT**  
 300 S. FIRE CENTRAL PLACE  
 TUCSON, AZ 85726

# FIRE SPRINKLER PERMIT APPLICATION

For OFFICE Use Only
_____
Permit Number

DATE OF APPLICATION: \_\_\_\_\_

**APPLICATION MUST BE SUBMITTED TO DEVELOPMENT SERVICES AND APPROVED BEFORE INSTALLATION.**

Valuation \$ \_\_\_\_\_

Project Address: \_\_\_\_\_

\_\_\_\_\_ Tucson, Arizona Zip \_\_\_\_\_

### Installing Company Information

Applicant Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone/Fax: \_\_\_\_\_

Email: \_\_\_\_\_

ROC# \_\_\_\_\_

**Building:** Occupancy Classification: \_\_\_\_\_ Const. Type \_\_\_\_\_

Description of Work: \_\_\_\_\_

<input type="checkbox"/> Existing Building		<input type="checkbox"/> New Construction	
Number of Heads	Underground Piping/Lft		NFPA 13, 13R, 13D
<input type="checkbox"/> New _____	<input type="checkbox"/> 2" _____	<input type="checkbox"/> 8" _____	<input type="checkbox"/> 2013 Edition
<input type="checkbox"/> Relocate _____	<input type="checkbox"/> 4" _____	<input type="checkbox"/> 10" _____	<input type="checkbox"/> 2010 Edition
<input type="checkbox"/> Drop _____	<input type="checkbox"/> 6" _____	<input type="checkbox"/> 12" _____	<input type="checkbox"/> Other _____

Fire Sprinkler Valuation: Heads

New=\$192.50/head

Relocate=\$93.50/head

Drop=\$49.50/head

Underground Piping

2"=\$11.00/Lft 4"=\$13.20/Lft

6"=\$15.40/Lft 8"=\$19.80/Lft

10"=\$22.00/Lft 12"=\$24.20/Lft

Applicant Signature: \_\_\_\_\_

Applicant Name Printed: \_\_\_\_\_

TFD Approval: \_\_\_\_\_

Plans Submitted:  Yes  No

## Fire Sprinkler Permit Submittal Criteria

To better serve you and to expedite the permit application and review process please provide a *complete permit package* at the time of submittal to Development Services located at 201 N. Stone.

**Permit applications without the following will not be accepted:**

- **A fully completed permit application.** All areas need to be filled in *including* the “Description of Work” field.
- **PERMIT AND PLAN REVIEW FEES ARE DUE AT TIME OF SUBMITTAL.**
- **A minimum of *three* sets of shop drawings, one set of hydraulic calculations and all cut sheets for products to be installed.** Plans shall show intended use of all rooms. Plans need to be of a quality clear enough to scan/microfilm. Name of project, job address, and the name of the person who is designing the system must be on all sheets.
- Relocation of 5 heads or less does not require plans, only a permit is needed.
- The addition of 1 head or more requires plans.
- Additional items may be required by TFD during review.

When additions or addendums replace original plans, an additional plan review fee may be charged. Additions or addendums that increase the valuation of the job will also require additional permit fees and an additional fee of \$82.50 for rescanning will be required.

**Permits shall be applied for prior to any work starting on the project. If the work begins before a permit is issued a *double fee will be charged and a Citation may be issued.***

**You may look at the progress of your submittal by going to the following link:**

**<http://www.tucsonaz.gov/webapp/DevSvcsWebApp/planr/planreview.html>**

If you have any questions, please call the Fire Systems Engineering office at (520) 791-4502. 7:00 am to 5:30 pm Mon-Fri.

### ***CITY OF TUCSON PERMIT FEE TABLE***

TOTAL VALUATION OF WORK TO BE PERFORMED	FEES
\$1 TO \$500	\$28.60 minimum fee.
\$501 TO \$2,000	\$28.60 for the first \$500, plus \$3.36 for each additional \$100 or fraction thereof, to and including \$2,000.
\$2,001 TO \$25,000	\$83.60 for the first \$2,000, plus \$16.50 for each additional \$1,000 or fraction thereof, to and including \$25,000.
\$25,001 TO \$50,000	\$467.50 for the first \$25,000, plus \$12.10 for each additional \$1,000 or fraction thereof, to and including \$50,000.
\$50,001 TO \$100,000	\$770.00 for the first \$50,000, plus \$8.80 for each additional \$1,000 or fraction thereof, to and including \$100,000.
\$100,001 TO \$500,000	\$1210.00 for the first \$100,000, plus \$6.60 for each additional \$1,000 or fraction thereof, to and including \$500,000.00
\$500,001 TO \$1,000,000.00	\$3850.00 for the first \$500,000.00 plus \$5.61 for each additional \$1000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,765.00 for the first \$1,000,000.00 plus \$4.51 for each additional \$1,000.00, or fraction thereof.

Plan review charges = 65% of permit fee.

Technology Fee – \$16.50

**TO CALCULATE TOTAL FEE (SEE PAGE 4 FOR EXAMPLE):**

- Step 1: Determine the value of the work
- Step 2: Convert value to fee using table (above)
- Step 3: Add plan review charges by multiplying fee by 1.65
- Step 4: Add Technology Fee charges

**PERMIT FEE DOUBLES IF WORK HAS STARTED WITHOUT PERMIT**

TO CALCULATE TOTAL FEE:

PERMIT FEE CALCULATION (REFER TO TABLE)

_____	(base fee for first \$ _____ of valuation)	
+ _____	(\$ _____ per \$ _____ beyond base fee)	
= _____	(subtotal a)	
x _____	1.65 (Plan review charge. If permit is to be doubled, use 2.65 as multiplier)	
= _____	(subtotal b)	
+ _____	(add technology fee)	
= _____	Total due for this permit	

**EXAMPLE**

Permit fee for fire sprinkler system with valuation of \$38,500.00

**1. Determine Valuation based on the number of devices: Example 200 New Heads(\$192.50/head)=\$38,500.00**

PERMIT FEE CALCULATION (REFER TO TABLE-PAGE 2)

\$ <u>467.50</u>	(base fee for first \$ <u>25,000.00</u> of valuation)	
+ <u>169.40</u>	(\$ <u>12.10</u> per \$ <u>1,000</u> beyond base fee)	<b>38500</b>
= <u>636.90</u>	(subtotal a)	<b>-25000</b>
x <u>1.65</u>	1.65 (plan review charge. if permit is to be doubled, use 2.65 as multiplier)	<b>13500</b>
= <u>1050.89</u>	(subtotal b)	<b>14 units</b>
+ <u>16.50</u>	(add technology fee)	
= <u>1067.39</u>	Total due for this permit	