



**TUCSON FIRE DEPARTMENT**  
 300 S. FIRE CENTRAL PLACE  
 TUCSON, AZ 85701

**For OFFICE Use Only**

Permit Number \_\_\_\_\_

## FIRE CODE OPERATIONAL PERMIT APPLICATION

**DATE OF APPLICATION:** \_\_\_\_\_

Please indicate which type of Fire Code Operational Permit is Required per IFC Section 105 and TFD modifications.

- |  |   |
|--|---|
| <input type="checkbox"/> Aerosol Products<br><input type="checkbox"/> Amusement Buildings<br><input type="checkbox"/> Aviation facilities<br><input type="checkbox"/> Carbon Dioxide Systems Used in Beverage Dispensing<br><input type="checkbox"/> Carnivals and fairs<br><input type="checkbox"/> Cellulose nitrate film<br><input type="checkbox"/> Combustible dust-producing operations<br><input type="checkbox"/> Combustible Fibers<br><input type="checkbox"/> Compressed Gases<br><input type="checkbox"/> Covered and Open Mall Buildings<br><input type="checkbox"/> Cryogenic Fluids<br><input type="checkbox"/> Cutting and Welding<br><input type="checkbox"/> Dry Cleaning<br><input type="checkbox"/> Exhibits and Trade Shows<br><input type="checkbox"/> Explosives<br><input type="checkbox"/> Flammable and combustible liquids<br><input type="checkbox"/> Fruit and Crop Ripening<br><input type="checkbox"/> Fumigation and insecticidal fogging<br><input type="checkbox"/> Hazardous Materials<br><input type="checkbox"/> HPM Facilities<br><input type="checkbox"/> High-Piled Storage<br><input type="checkbox"/> Hot Work Operations<br><input type="checkbox"/> Industrial Ovens<br><input type="checkbox"/> Liquid or Gas-fueled vehicles or equipment in assembly buildings<br><input type="checkbox"/> LP-Gas<br><input type="checkbox"/> Lumber Yards and Woodworking Plants<br><input type="checkbox"/> Magnesium | <input type="checkbox"/> Miscellaneous Combustible Storage<br><input type="checkbox"/> Mobile Food Preparation Vehicle<br><input type="checkbox"/> Open burning<br><input type="checkbox"/> Open flames and torches<br><input type="checkbox"/> Open flames and candles<br><input type="checkbox"/> Organic Coatings<br><input type="checkbox"/> Places of Assembly<br><input type="checkbox"/> Private fire hydrants<br><input type="checkbox"/> Pyrotechnic special effects material<br><input type="checkbox"/> Pyroxylin plastics<br><input type="checkbox"/> Refrigeration equipment<br><input type="checkbox"/> Repair garage and motor fuel-dispensing facility<br><input type="checkbox"/> Rooftop heliports<br><input type="checkbox"/> Spraying or dipping operations<br><input type="checkbox"/> State Licensed Facility- <b>Annual Inspection</b><br><input type="checkbox"/> Number of Beds _____<br><input type="checkbox"/> State Licensed Facility- <b>Triennial Inspection</b><br><input type="checkbox"/> Number of Beds _____<br><input type="checkbox"/> State Licensed Facility Inspection- <b>Child Day Care or Preschool</b> -Number of Persons _____<br><input type="checkbox"/> State Licensed Facility Inspection-Other Type<br><br><input type="checkbox"/> _____<br><input type="checkbox"/> Storage of scrap tires and tire byproducts<br><input type="checkbox"/> Tents (Temporary membrane Structures)-Number of Tents per site _____<br><b>SET-UP DATE:</b> _____<br><b>TAKE-DOWN DATE:</b> _____<br><input type="checkbox"/> Tire-rebuilding plants<br><input type="checkbox"/> Waste handling<br><input type="checkbox"/> Wood products |
|--|---|

**Project Address:** \_\_\_\_\_ Tucson, Arizona Zip: \_\_\_\_\_

Description of Work: \_\_\_\_\_

**Permit Information**

Applicant Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone/Fax: \_\_\_\_\_

Email: **(REQUIRED TO NOTIFY APPLICANT)** \_\_\_\_\_

## Fire Code Operational Permit Submittal Criteria

To better serve you and to expedite the permit application and review process please provide a complete permit package at the time of submittal. Permit Applications and Plans may be submitted via Mail (provide return envelopes and postage) or In-Person to Fire Central (300 S Fire Central Place, Tucson, Arizona 85701).

Applications for permits that do not require plans, may be done online by clicking the submit button on this form or by emailing to [TFD-PERMIT-SUBMITTAL@TUCSONAZ.GOV](mailto:TFD-PERMIT-SUBMITTAL@TUCSONAZ.GOV).

TFD will provide you an Activity Number by email and provide you a link to pay your fees online or you may pay with a credit card, check or use your APA account at Fire Central. **(SORRY, NO CASH ACCEPTED AT FIRE CENTRAL).** A **Technology/Archive fee of \$16.50 or 1% of the total fee whichever is greater will be charged on all permits.**

You may also pay all fees at Planning and Development Services Department located at 201 N. Stone Ave., Tucson, AZ, after you have received your Activity Number. **All Fees MUST be paid prior to permit issuance.**

### **Permit applications without the applicable information will be returned:**

**A fully completed permit application** - All applicable areas need to be filled in *including* the **“Description of Work”** field.

A completed HMIS (Hazardous Materials Inventory Statement) is required for all flammable or combustible liquids permits and hazardous materials permits.

Site Plans and Floor/Seating Plans are required for Places of Assembly Permits and Carnivals and Fair Permits.

Storage plans and associated fire sprinkler density calculations are required for High-Piled or Miscellaneous Storage Permits.

Temporary Membrane Structures (Tents) require a Site Plan (to scale) and Seating/Floor Plan when the occupant load is 50 or more.

Additional items may be required by TFD during review.

**Permits shall be obtained prior to the start of the Operation. If the work begins before a permit is issued a *double fee will be charged and a Citation may be issued.***

**TFD will notify you via EMAIL of the status of your Permit Application.**

**If you have any questions, please call the Fire Prevention office at (520) 791-4502.  
8:00 am to 5:00 pm Mon-Fri.**