COMMISSION on EQUITABLE HOUSING AND DEVELOPMENT
March 2, 2021

Adopted by the Commission at the 4/13/2021 meeting.

Commission on Equitable Housing and Development meeting (3/2/2021) (4:00 pm) via Zoom meeting.

MINUTES

1. Call to Order/Roll Call, and Introductions
Meeting was called to order at 4 pm by Chair, Jim Tofel. Roll call was taken by Chair. A quorum was established.
Both Voting and Ex-Officio members gave a quick introduction of themselves.
No Action Taken

Members Present:
Voting Members:
Mindy Bernstein HCD
Michael Edmonds Mayor & Council
Olga Flores Mayor & Council
Sharayah Jimenez Mayor & Council
Laurie Mazerbo HCD
Jim Tofel Mayor & Council
Liz Wilshin Mayor & Council
Jay Young Mayor & Council

Ex-officio:
Liz Morales City of Tucson, HCD
Dan Sullivan Pima County
Maggie Amado-Tellez Pima County Community Land Trust
Wendy Acher Non-Profit
Mark Clark Pima Council on Aging
Vicki Cuscino Direct
Koren Manning City of Tucson, PDSD

Absent:
Moniqua Lane
Maryann Beerling
Veronica Morena

2. Roberts Rules of Order overview
Chair, Jim Tofel presented on Roberts Rules of Order
Chair stated votes will be made Without Objection and the Chair will not vote on items unless there is a tie.
Member, Jay Young asked why Roberts Rules were selected. Chair stated this was what he found on the internet. It was suggested that the committee with try this method and if it does not seem to work it would be changed at a later date.

*No action taken*

3. **Review and Adoption of February 3, 2021 Meeting Minutes**
   
   Correction was made to the meeting minutes Item 9 about the name that was given as a possible guest speaker.
   
   *Without Objection meeting minuets were approved*

4. **Call to the Audience**

   Chair Jim Tofel read aloud the guidelines for Call to the Audience for virtual meetings:
   
   *This is the time when any member of the public may address the Commission on Equitable Housing and Development. Due to time constraints, the total time allocated for this is 15 minutes. Individuals are allowed three (3) minutes each. Due to Open Meeting Law, Commission Members cannot discuss topics that are not on the agenda. Items brought up by the public may be considered as an agenda item for a future meeting* 

   No audience members spoke.

5. **Housing Market Study**

   Presentation was given by Dr. Alisha Kim of University of Arizona Eller College of Management’s Economic and Business Research Center and Pima County.
   
   *No action taken.*

6. **Discussion on Shared Language**

   Presentation was given by CEHD member Liz Wilshin.
   
   *No action taken.*

7. **Central Business District Research and Updates**

   Presentation was given by Director, Barbara Coffee of Economic Initiatives.
   
   *No action taken.*

8. **COVID-19 Rent and Utility Assistance Programs/Support**

   Presentation was given by Terry Galligan of Housing and Community Development.
   
   *No action taken.*
9. **Next Steps**

*A. Future meeting Date and Time*
Next meeting is scheduled for 4/6/21 however, this is a Mayor and Council meeting day and will not be able to be held. Meeting moved to 4/13/2021 @ 4 pm.

*B. Items for future meetings*

- Discussion held regarding what the commission would like to focus on. It was suggested that the committee set a goal of 2-3 categories to focus on.

- Future presentation by Koren Manning regarding accessory dwelling terms and definitions related to affordable housing.

- Presentation on Affordable Housing Finance 101 by Joan Service of AZ Housing Coalition

*No action taken*

10. **Adjournment**

Without Objection meeting was adjourned at 6:31 pm