HOUSING QUALITY STANDARDS

In an effort to assist you in finding a dwelling unit that meets Housing Quality Standards we provide the following list:

BEDROOM - All bedrooms must have a door, closet and have direct access from interior living area. A bedroom must be at least 81 sq. feet exclusive of the closet.

CAULKING – Around basin, tub, and kitchen sink areas where appropriate.

CARPETING – If present, must be clean and in good repair, free from tripping hazards.

ENTRANCES – Doors must a) be equipped with locks and b) must have a weather tight seal (stick-on weather stripping is not acceptable) deadbolt locks on all egress doors shall be readily operable from the side from which egress is to be made without the use of a key or special knowledge or effort.

EXTERIORS – Must be in good repair, free of debris, no chipped, peeling, or chalking paint on any surface including outbuildings (ie, garage, storage) and common areas.

FENCES – If present, must be in good repair; if painted, no chipped, peeling, or chalking paint.

FLOORS – Must be clean, in good repair, no broken tiles, free from tripping hazards.

INFESTATION – Unit must be free of any type of insect or pest infestation.

MOBILE HOMES – Single wides must have tie downs that are visible for inspection.

PAINT – No chipped, peeling, or chalked paint on interior or exterior.

PLUMBING – No leaks.

RANGE / REFRIGERATOR – Must be installed, clean, doors that close properly and seal properly, control knobs intact.

SECURITY BARS – If present, quick releases are required in bedrooms.

SMOKE DETECTORS – One installed outside of each separate sleeping area in the immediate vicinity of the bedrooms. On each story of the living unit, including basements. In new construction, there must be a smoke detector in each sleeping room, they will be arranged so that the operation of any detector will cause all other detectors to alarm.

WATER HEATER – Hot water pressure relief valve with discharge line that terminates no greater than six inches from the floor or platform.

WINDOWS – No cracks or breaks, must be lockable from the interior, must open and close.

ATTENTION LANDLORDS:

If you have units constructed prior to 1978, and have a lead-based paint clearance certification, please provide a copy of the certification to our office.

Revised 7/18/2011
# LANDLORD / TENANT MOVE-IN CONDITION CHECK LIST

**ADDRESS:**

**TENANT:**

**LANDLORD:**

**DATE:**

**DATE:**

## LIVING ROOM:
- Walls, Ceiling
- Windows/Screens
- Window Coverings
- Carpet/Tile
- Paint
- Doors/Woodwork
- Light Fixture
- Electric Cover Plates

## DINING ROOM:
- Walls, Ceiling
- Windows/Screen
- Window Coverings
- Carpet/Tile
- Paint
- Doors/Woodwork
- Light Fixture
- Electric Cover Plates

## KITCHEN:
- Kitchen Sink Undamaged
- Faucet Operates Properly
- Garbage Disposal Operates
- Refrigerator
- Stove/Hood/Exhaust Fan
- Cabinets
- Countertops
- Dishwasher
- Paint
- Windows/Screen
- Window Coverings
- Carpet/Tile
- Electric Cover Plates
- Walls, Ceiling

## BATHROOM 1:
- Vanity Cabinets
- Vanity Sink Bowls
- Vanity Countertops
- Vanity Faucets
- Mirrors, Support Clips
- Windows/Screen
- Window Coverings
- Toilet Bowl/Seat
- Bathtub/Faucet
- Shower/Faucets/Doors
- Doors/Woodwork
- Light Fixture
- Electric Cover Plates
- Walls, Ceiling

## BATHROOM 2:
- Vanity Cabinets
- Vanity Sink Bowls
- Vanity Countertops
- Vanity Faucets
- Mirrors, Support Clips
- Windows/Screen
- Window Coverings
- Toilet Bowl/Seat
- Bathtub/Faucet
- Shower/Faucets/Doors
- Doors/Woodwork
- Paint
- Countertops
- Electric Cover Plates
- Walls, Ceiling

## MASTER BEDROOM:
- Walls, Ceiling
- Windows/Screen
- Window Coverings
- Carpet/Tile
- Paint
- Doors/Woodwork
- Closet
- Electric Cover Plates

## BEDROOM 2:
- Walls, Ceiling
- Windows/Screen
- Window Coverings
- Carpet/Tile
- Paint
- Doors/Woodwork
- Closet
- Electric Cover Plates

## BEDROOM 3:
- Walls, Ceiling
- Windows/Screen
- Window Coverings
- Carpet/Tile
- Paint
- Doors/Woodwork
- Closet
- Electric Cover Plates

## BEDROOM 4:
- Walls, Ceiling
- Windows/Screen
- Window Coverings
- Carpet/Tile
- Paint
- Doors/Woodwork
- Closet
- Electric Cover Plates

## GENERAL:
- Washer & Dryer Hook-Ups
- Hot Water Tank
- Hallway Closet
- Hallway Light Fixtures
- Stairs, Railing
- Storage Unit
- Carport/Garage
- Fencing
- Yard(s)
- Balcony/Patio

## COMMENTS: