

# **REQUEST FOR PROPOSALS**

## **CITY OF TUCSON HUMAN SERVICES GRANT FUNDING (Fiscal Year 2015)**

### **INSTRUCTIONS:**

Application can be found at [www.tucsonaz.gov/hcd](http://www.tucsonaz.gov/hcd)  
Click on 'What's New'

- 1. Download this document onto your computer**
- 2. Please read the entire RFP packet carefully**
- 3. Complete proposal and save**
- 4. E-mail (PDF format preferred) completed proposal to [HCDApplications@tucsonaz.gov](mailto:HCDApplications@tucsonaz.gov) or hand deliver proposal to the City of Tucson, Housing and Community Development Department (HCDD), Planning and Community Development Division, 310 N. Commerce Park Loop, Tucson, AZ.**
- 5. E-mailed (PDF format preferred) or hand delivered originals must be received by the City of Tucson, HCDD, no later than 5:00 p.m. on Friday, February 7, 2014.**
- 6. Submissions by facsimile machine or Postal Service will NOT be accepted**

**If you have any questions or problems regarding the application process, please call Jodie Earll Barnes at (520) 837-5363.**

# **REQUEST FOR PROPOSALS**

## **CITY OF TUCSON HUMAN SERVICES GRANT FUNDING (Fiscal Year 2015)**

The City of Tucson is requesting proposals for Human Services Grant Funding, a competitive contract award process for eligible programs and services offered by community-based organizations.

**NOTE:** This RFP is not for Public Facilities, Economic Development, Microenterprise, Housing or Planning Projects.

The funding (approximately) is available from the following sources for fiscal year 2015:

- |                                            |             |
|--------------------------------------------|-------------|
| ● Community Development Block Grant (CDBG) | \$ 784,712  |
| ● Emergency Solutions Grant (ESG)          | \$ 372,387  |
| ● General Fund (GF)                        | \$1,318,419 |

Contracts will be awarded for a one-year period, beginning on July 1, 2014.

All awards are subject to Mayor and Council approval and Congressional allocation of federal funds.

### **ELIGIBLE AGENCIES:**

- Must be a 501(c)(3), 501(c)(4), governmental entity, or faith-based organization, at time of application
- Must comply with the City's non-discrimination policy
- Must have the capacity to comply with applicable laws and regulations associated with funding, including, but not limited to: fiscal management systems and reporting, subcontracting, licensing and staffing with appropriate credentials
- Must confirm a three year history of applicable service delivery within the city of Tucson limits
- Organizations should have multiple funding sources (including non-governmental funding); in kind can be counted as a resource, but is not considered a funding source
- Organizations must track, measure and achieve performance measures and outcomes listed in the application. Funded proposals will require submittal of quarterly reports and annual reports at year end

### **ELIGIBLE HUMAN SERVICES PROJECTS:**

The City of Tucson is requesting proposals, from eligible human services agencies, which will benefit low- income families and individuals described in Attachment 1. Each proposal must address one of the described services and achieve the prescribed outcomes as specified. An agency may apply for funding for more than one project, but must submit a separate proposal for each project.

## **HOW TO APPLY**

This Request for Proposals includes the instructions to apply for funds. Applications must be received by **Friday, February 7, 2014, no later than 5:00 p.m. at [HCDApplications@tucsonaz.gov](mailto:HCDApplications@tucsonaz.gov)** (PDF format preferred) or hand delivered to the following location:

City of Tucson, Housing and Community Development Department  
Planning and Community Development Division  
310 N. Commerce Park Loop  
Santa Rita Building, 1st floor  
Tucson, Arizona

## **TECHNICAL ASSISTANCE/PRE-PROPOSAL TRAINING**

Agencies applying for funds are encouraged to attend on:  
Wednesday, January 22, 2014 at 10:00 a.m.  
City of Tucson, Housing and Community Development Department  
320 N. Commerce Park Loop, Sentinel Building  
Tucson, Arizona

## **FUNDING INFORMATION**

Approximately \$2.1 million will be available for fiscal year 2015. All awards are subject to Mayor and Council approval and Congressional allocation of federal funds.

## **FUNDING PRIORITIES**

Priority will be given to projects that provide direct services and:

- Relate to basic needs – food, shelter and physical safety
- Benefit the entire community, not just one neighborhood or geographic area
- Provide services in the CDBG Target Area if CDBG funds are used (see Attachment 2)
- Are focused on the most vulnerable City of Tucson residents
- Maintain essential services to the public
- Leverage other resources that can be objectively defined
- Assist clients in achieving or maintaining self-sufficiency
- Promote physical and economic safety
- Have multiple funding sources

## **EVALUATION CRITERIA**

The City of Tucson is requesting proposals for projects of **\$30,000 or more**. An agency may apply for funding for more than one project, but must submit a separate proposal for each project. Funding sought is to be commensurate and proportionate to impact of services.

## **REVIEW COMMITTEE:**

Community volunteers with expertise in human services and community issues will be participate on proposal review committees. The committees will review and evaluate proposals based on the criteria recommended by the Human Services Planning Committee. Recommendations for funding will be forwarded to the City Manager and Mayor and Council for review and approval. Awards will be announced in early May 2014. Approved projects will receive funds through a contractual agreement with the City of Tucson. Contracts/funding will begin July 1, 2014.

## **PROJECT SELECTION PROCESS:**

The Human Services Proposal Review Committees will use the following evaluation criteria to rate proposals. Proposals will be evaluated on the applicant's ability to adequately address the following:

- Agency shows a minimum three year history of applicable service delivery
- Demonstration of basic need - food, shelter and/or physical safety - for the most vulnerable City of Tucson residents (for Crisis Assistance and Emergency Solutions Grant Funding)
- Promotes physical and economic safety
- Leveraging of other resources
- Approach and cost effectiveness of project
- Performance outcomes
- For CDBG funding, services are located in the CDBG Target area

## **PROJECT PROPOSAL INSTRUCTIONS**

### **1. RFP Availability:**

**Internet version** available for downloading at [www.tucsonaz.gov/hcd](http://www.tucsonaz.gov/hcd)

Click on "What's New" icon

### **2. Project Proposal Preparation:**

All project proposals must include the following:

- Form 1 – Project Proposal Summary Sheet
- Form 2 – Narrative, to include consistency with funding priorities
- Agency shows a minimum three year history of applicable service delivery
- Demonstrate that this program will primarily serve City of Tucson residents
- Promotes physical and economic safety
- Leveraging of other resources
- Approach and cost effectiveness of project
- Performance outcomes

- Form 3 – Project Budget Request

**3. Project Proposal Submission:**

(E-mail completed proposal to [HCDApplications@tucsonaz.gov](mailto:HCDApplications@tucsonaz.gov) (PDF format preferred) or hand deliver proposal to the City of Tucson, Housing and Community Development Department, Planning and Community Development Division, 310 N. Commerce Park Loop, Tucson, AZ.

- Project proposals should be prepared in Word 97 format.
- There is no limit to the number of project proposals an organization may submit. Each project proposal must be submitted and packaged separately, with all requested forms.
- **Narrative** portion of project proposal (exclusive of any requested forms) should not exceed four (4) pages, single sided, 8 ½ by 11 inch paper, and should be on white paper in a readable type of 12 point or larger. Project proposal forms are exempt from the page limitation count. Please do not include client testimonials or letters of recommendations.
- Completed project proposals must be received no later than 5:00 p.m. on Friday, February 7, 2014.
- Preferred submittal method: e-mail applications to [HCDApplications@tucsonaz.gov](mailto:HCDApplications@tucsonaz.gov) (PDF format preferred)
- Applications may also be delivered to the City of Tucson, Housing and Community Development Department, Planning and Community Development Division, 310 N Commerce Park Loop, Santa Rita Building, 1<sup>st</sup> Floor
- Submissions by facsimile machine or Postal Service will **NOT** be accepted.
- Do not submit duplicate applications

**A Public Hearing regarding the Annual Plan for FY 2015 will be held in April 2014. The time and place will be announced at a later date.**

## PROPOSAL CONTENT DIRECTIONS

### 1. PROJECT PROPOSAL SUMMARY SHEET

Fill out completely. One agency must be designated as the proposal contact if proposal is submitted jointly by multiple organizations. The Proposal Summary describes the project

### 2. NARRATIVE

**The Narrative Sheet (Form 2) must be brief, concise, and include the following: (Please note that you may type up to the four page maximum by using this form.)**

Funding Priorities:

- **CONSISTENCY WITH FUNDING PRIORITIES (Attachment 2)**

How does the proposed project address the funding priorities overall?

- **APPLICABLE SERVICE DELIVERY**

Provide details of this project to cover number years applicable services have been delivered and significant achievements.

- **PROMOTES PHYSICAL AND ECONOMIC SAFETY**

Explain.

- **LEVERAGING OF OTHER RESOURCES**

Explain.

- **APPROACH AND COST EFFECTIVENESS OF PROJECT**

- Describe the implementation of services by including: basic service elements, service priorities; and a timeline.
- Describe the staff that is employed to implement the project and specify how long the project has been in existence. Include the staff's roles and responsibilities, education and experience.
- Describe your targeted geographical area within the boundaries of the City of Tucson.

- **PERFORMANCE OUTCOMES**

Performance Outcomes must address each outcome specified in the subcategory for this service category as described in the prior pages.

- List no more than two specific outcomes that relate to the identified need.
- List measurement tools utilized.
- List the project's expected outcomes (numerical)
- List the project's expected unduplicated clients serve

- **MAINTAINS ESSENTIAL SERVICES FOR THE PUBLIC**

Explain how this funding will sustain the service.

**3. PROJECT BUDGET**

The Project Budget (Form 3) should include the total cost of the proposed project, including funds requested in this proposal. Also, the estimated project funding sources, cash resources include donations, grants, contracts and awards, non-cash resources include volunteers, in-kind contributions and foods, supplies and service donations. Specify the number of FTE positions that will be involved in the project. Non-professional volunteers are to be valued at the fair market value for the work performed. Professional volunteers' hourly value is to be determined by the agency and justified in the written narrative

**4. PROPOSAL CHECKLIST**

The following checklist is provided to help you make sure that your proposal contains all the parts required by the City of Tucson. Please be sure that you check your proposal against the list.

- Form 1 – Project Proposal Summary Sheet
- Form 2 – Written Narrative to include Consistency with Funding Priorities as specified
- Form 3 – Project Budget
- Type, using 12 point font and one inch margins, and single space all proposals, one original proposal, if hand delivering.

Do not include materials not specifically requested.

Deadline: Proposal(s) must be received by the City of Tucson, Housing and Community Development Department, Planning and Community Development Division, via email (PDF format preferred) to [HCDApplications@tucsonaz.gov](mailto:HCDApplications@tucsonaz.gov) or hand delivered to City of Tucson, Housing and Community Development Department, **310 N Commerce Park Loop, Santa Rita Building, 1st Floor, by 5:00 p.m. on Friday, February 7<sup>th</sup>, 2014.**

# Attachment 1

## COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING:

CDBG funds can be used for human service projects (‘public service programs’) that will meet income eligibility requirements by **directly benefiting persons with low- and moderate-income**. The Department of Housing & Urban Development (HUD) defines low- and moderate-income households as follows:

<u>Number of Persons In Household</u>	<u>Extremely Low Income 30 % Median</u>	<u>Very Low Income 50% Median</u>	<u>Low Income 80% Median</u>
1	\$12,000	\$19,950	\$31,950
2	\$13,700	\$22,800	\$36,500
3	\$15,400	\$25,650	\$41,050
4	\$17,100	\$28,500	\$45,600
5	\$18,500	\$30,800	\$49,250
6	\$19,850	\$33,100	\$52,900
7	\$21,250	\$35,350	\$56,550
8	\$22,600	\$37,650	\$60,200

### Income Limits Effective 12/18/13

Activities that exclusively serve a group of persons in any one or a combination of the following categories may be **presumed** to benefit persons, 51% of whom are low- and moderate-income: abused children, battered spouses, elderly persons, adults meeting the Bureau of the Census’ Current Population Reports definition of “severely disabled,” homeless persons, illiterate adults, persons living with AIDS, and migrant farm workers.

## **EMERGENCY SOLUTIONS GRANT FUNDING**

The Emergency Solutions Grant Program is designed to be the first step in a continuum of assistance to prevent homelessness and to enable homeless individuals and families to move toward independent living.

The objectives of the Emergency Solutions Grant program are to increase the number and quality of emergency shelters and transitional housing facilities for homeless individuals and families to operate these facilities and provide essential social services and to help prevent homelessness.

Agencies are encouraged to collaborate for service delivery where at all possible.

Should you have questions regarding the eligibility of a project for which your agency seeks funding, please contact Jodie Earll Barnes at 837-5363.

# **Attachment 2**

## **Funding Priorities**

### **COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS:**

#### **CRISIS ASSISTANCE**

The City's goal is to encourage and help maintain a coordinated community response for individuals in crisis, to arrest the crisis, stabilize the client, and link the client to support services.

#### **A: Domestic Violence/Sexual Assault Services**

Programs that provide emergency services to survivors of domestic violence and/or sexual assault; provide shelter, medical and forensic services, change behaviors, stabilize the household, and promote self-sufficiency.

##### **Basic Service Elements:**

- Individuals in fear of their safety have a place to obtain help at any time of day or night, seven days a week
- Programs incorporate proactive education, outreach, and advocacy on the issues of domestic violence and sexual assault
- Support is available for all parties involved in domestic violence

##### **Service Priorities:**

- Provide shelter beds for survivors of domestic violence
- Prevention programs for single parent families and elderly individuals
- Programs include intervention and support designed to modify behavior

##### **Proposed Outcomes:**

- Program participant's self-sufficiency is increased
- Increase in participants moving from crisis to safe, stable, and affordable housing

#### **B: Emergency Assistance and Shelter**

Programs that provide emergency intervention and services to meet the basic needs of persons in crisis.

##### **Basic Service Elements:**

- Individuals are stabilized and directed to appropriate resources
- Shelters provide a safe and structured environment that ensures confidentiality, equality, and promotes dignity

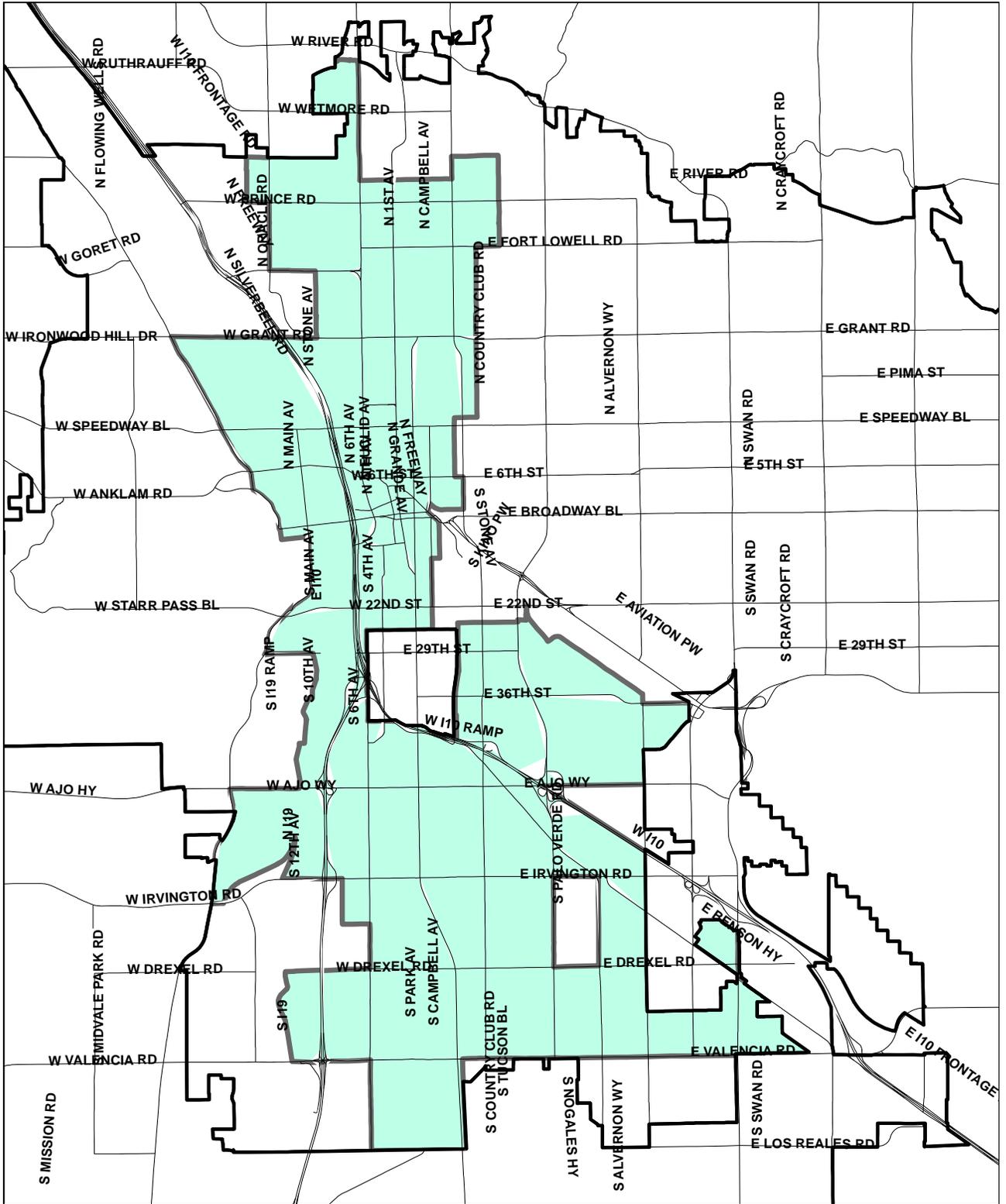
##### **Service Priorities:**

- Programs ensure that shelter beds are available for the variety of needs and populations seeking shelter
- Program participants receive timely assistance, and their individual needs are prioritized and matched with services

##### **Proposed Outcomes:**

- An increased amount of temporary shelter placements, and/or food and clothing are readily available to program participants with emergent needs
- Increased number of program participants are linked with appropriate follow-up services
- Increased number of program participants are engaged in services that promote self-sufficiency

# CDBG Target Area Map



## **GENERAL FUNDS:**

### **SUPPORT SERVICES**

The City's goal is to promote a safe community and to provide access to essential services for all residents, particularly vulnerable persons and persons with barriers to achieving independence.

#### **A: Case Management and Counseling**

Programs that help participants develop specific goals, identify and use a complementary network of services and resources to attain those goals including outpatient services to improve social, emotional and behavioral functioning.

##### **Basic Service Elements:**

- Individuals' needs are assessed, and immediate access is available to services such as food, clothing, transportation, housing, personal care, medical care, and safety
- Program participants can access a variety of services through a single point of entry
- Services are available on a sliding fee scale to persons who are experiencing social, behavioral and emotional problems that impede their ability to live safely, productively, and meet daily obligations
- The treatment/intervention modality offered by the program is based upon best practices for the targeted group, and there are opportunities for individual, peer, and family mentoring and support
- Intervention programs build on individual strengths and develop preventive coping mechanisms for the program participant

##### **Service Priorities:**

- Programs are designed to target and address the needs of young children, elderly, working poor, single parents, families and individuals who are seriously mentally ill, and other vulnerable populations
- Services are relevant to clients' needs and allow them to meet realistic goals
- Qualified staff are available to provide ongoing services at the appropriate level

##### **Proposed Outcomes:**

- Program participants demonstrate enhanced interpersonal skills
- Program participants utilize an ongoing support network to increase their functioning
- Program participants and/or families demonstrate increased functioning in their daily lives.
- Program participants and or families have demonstrated increased levels of self-sufficiency, stabilization, independence and security.

#### **B: Independent Living/Elderly Housing**

Programs that support persons with disabilities and elderly to preserve their independence, by increasing their awareness and knowledge regarding health and safety issues, and reducing the need for institutional care.

##### **Basic Service Elements:**

- Individuals are assisted in order to remain comfortably in their existing homes
- Individuals are assisted in safely performing activities of daily living to maintain independence and prevent isolation
- City of Tucson funds are available to fund referrals to health-related services

**Service Priorities:**

- Programs target and address the needs of non-AHCCS eligible notch groups, children and youth, elderly and/or disabled individuals, and medically uninsured individuals and families
- Services are easily accessible, and program eligibility, requirements for participation, and scope of service is understandable to the program participant

**Proposed Outcomes:**

- Increased independence is directly linked to program activities
- Program participants are able to remain safely and comfortably in their own homes
- Program participant’s feelings of safety and security are increased

**YOUTH/CHILDHOOD DEVELOPMENT AND SUPPORT**

The City’s goal is to promote opportunities that assist children and their families to have supportive, nurturing family functioning and to make responsible and healthy decisions.

**A: Youth/Early Childhood Development**

Licensed programs for children ages 0-17 years old, that provide affordable, high quality programs in a safe and healthy environment. Children will be provided with programs that are developmentally appropriate to their needs.

**Basic Service Elements:**

- Programs are comprehensive and include the following elements: safe and secure environment, fee scales that are affordable, age appropriate language, reading and motor skill development.
- Services are available during non-school hours and other non-traditional times
- A safe, secure and affordable learning and recreation environment is provided for children, including those with special needs

**Service Priorities:**

- Programs focus on the needs of school-age children
- Programs are co-located or easily accessible from the school site
- Programs incorporate services for children with special needs, bilingual, physically or developmentally disabled

**Proposed Outcomes:**

- Children are achieving developmentally-appropriate skill levels as well as increased confidence and resiliency
- Programs assist children to work toward academic success, or overcome an identified barrier to academic achievement

**B: Parenting Education and Support**

Families are engaged in their children’s success through coordinated parent education programs for all types of family units, including two-parent, single parents, teen parents and grandparents raising children. Programs will promote the healthy functioning of the family unit.

**Basic Service Elements:**

- Parents have broad access to diverse and relevant information and resources to support their child’s optimal development
- Parent education programs support the parent as their child’s first teacher and encourage peer mentoring as a component.

**Service Priorities:**

- Programs target teen parents
- Program curricula are developmentally-appropriate and culturally responsive
- Programs focus on traditional and nontraditional families with an emphasis on those who are at-risk for child abuse and neglect or living in poverty

**Proposed Outcomes:**

- Families report that they feel competent and confident in their ability to parent—supporting their child’s safety, health and overall well-being
- Parent/child attachments are strengthened and families report spending more time interacting with their children through daily reading, meal times, recreation and other activities that promote bonding
- Parents can access information and resources about child development and health, including knowledge and use of parent-support systems to improve family functioning

**EDUCATION AND JOB TRAINING**

Programs that promote opportunities to build individual skills, promote academic success, technical skills and training, job preparedness and career development that contribute to a skilled and more literate workforce.

**Basic Service Elements:**

- Programs provide structured activities with ongoing, stable, consistent academic and personal support
- Individuals have access to academic and job training programs that prepare them to develop and maintain their highest potential in the workforce
- Programs offer and/or link program participants with support services such as childcare and transportation
- Programs promote personal responsibility, provide life skills training, remove barriers, and lead to a GED and/or skill certification

**Service Priorities:**

- Programs are designed to meet the needs of teen parents, underemployed adults, adults with limited literacy and adults without GED or high school diploma
- Program participants receive training or certification programs that increases employability

**Proposed Outcomes:**

- Basic educational skills and job readiness are increased
- Full-time, permanent employment is secured and maintained
- Program participant’s hourly wage is increased

## EMERGENCY SOLUTIONS GRANT (ESG)

The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act) consolidated three of the separate homeless assistance programs administered by HUD under the McKinney-Vento Homeless Assistance Act into a single grant program, and revised the Emergency Shelter Grants program and renamed it as the Emergency Solutions Grant program. The HEARTH Act also codified into law the Continuum of Care planning process and the regulation for the definition of “homeless.” HUD’s final rule defining homelessness and the interim rule establishing the regulations for the ESG program were effective January 4, 2012.

<https://www.onecpd.info/esg/>

### **B-1 Definition of Homeless**

The Department of Housing and Urban Development’s (HUD) definition of homelessness: 1) individuals and families who lack a fixed, regular, and adequate nighttime residence or reside in an emergency shelter or place not meant for human habitation; 2) individuals and families who will imminently lose their primary nighttime residence; 3) unaccompanied youth and families with children and youth who are defined as homeless under other federal statutes who do not otherwise qualify as homeless under this definition; and 4) individuals and families who are fleeing or are attempting to flee domestic violence, dating violence, sexual assault, stalking or other dangerous or life-threatening conditions that relate to violence against the individual or a family member.

Homeless and homeless prevention services should target City of Tucson residents.

### **B-2 Who May Apply**

ESG Applications will be accepted from any private non-profit corporation, or a unit of general purpose local government, capable of carrying out the scope of work described in this Application. ESG funds must serve individuals and families who meet HUD’s definition of homeless.

Applicants **MUST** be currently using the Homeless Management Information System (HMIS) or demonstrate the capacity to utilize HMIS at the time of contracting for services.

Applicants **MUST** be an active participant of the Tucson Pima Collaboration to End Homelessness (TPCH) or will be an active member prior to contracting for services.

### **B-3 Eligible Activities**

ESG funds may be used for any of the following five program components. A maximum of 60 percent of the total fiscal year grant for ESG or the hold harmless amount established for such activities during fiscal year 2014 can be spent on street outreach and emergency shelter activities. **Matching contributions to supplement the ESG program in an amount that equals the amount of ESG funds provided are required and may be met using both cash and non-cash methods.**

#### **1. Street Outreach**

##### **a. Eligible Individuals and Families**

The provision of certain essential services to **unsheltered** individuals and families who meet the HUD definition of homelessness. These services may be provided on the street, in parks, abandoned buildings, bus stations, campgrounds and other such settings.

**b. Eligible Activities**

Engagement, case management, emergency health and mental health services to those eligible participants unwilling or unable to access emergency shelter or an appropriate healthcare facility, transportation, eligible essential services for Special Populations to address the special needs of homeless youth, victims of domestic violence and related crimes/threats, and/or people living with HIV/AIDS who are literally homeless

**2. Emergency Shelter Support**

**a. Eligible Individuals and Families**

Individuals and families who are homeless and who are staying in an emergency shelter

**b. Eligible Activities**

- 1) Essential Services:** case management, childcare, education services, employment assistance and job training, outpatient health services, legal services, life skills, mental health services, substance abuse treatment services, transportation, and services for Special Populations
- 2) Shelter Operations**

**3. Homeless Prevention**

**a. Eligible Individuals and Families**

Extremely low income at, or below 30% Average Median Income **AND** At imminent risk, or at risk, of homelessness; **AND** Moving into an emergency shelter or a place not meant for human habitation; **OR** As defined in other federal statutes

**b. Eligible Activities to Prevent Homelessness and Regain Stability**

**1) Housing Relocation and Stabilization Services**

- i. Financial Assistance:** moving costs, rent application fees, security deposit, last month's rent, utility deposit, utility payments
- ii. Stabilization Services:** housing search & placement, housing stability case management, mediation, legal services, credit repair. *Participants must meet with a case manager at least once a month for the duration of assistance to obtain appropriate supportive services like medical or mental health treatment or services essential for independent living and mainstream benefits.*

- 2) Short Term Rent Assistance**, up to 3 months or **Medium Term Rental Assistance**, 4 to 24 months may be provided. Projects may be Tenant-Based Assistance or Project-Based Assistance. Requirements include compliance with Fair Market Rate Limits, Rent Reasonableness, Minimum Habitability Standards (see 576.403 Shelter and housing standards), Rental Assistance Agreement and Lease Standards.

**4. Rapid Re-Housing**

**a. Eligible Individuals and Families**

Assistance for homeless individuals and families currently living in an emergency shelter or place not meant for human habitation

**b. Eligible Activities to House and Achieve Stability**

**1) Housing Relocation and Stabilization Services**

**i. Financial Assistance:** moving costs, rent application fees, security deposit, last month's rent, utility deposit, utility payments

**ii. Stabilization Services:** housing search & placement, housing stability case management, mediation, legal services, credit repair. *Participants must meet with a case manager at least once a month for the duration of assistance to obtain appropriate supportive services like medical or mental health treatment or services essential for independent living and mainstream benefits.*

**2) Short Term Rent Assistance**, up to 3 months or **Medium Term Rental Assistance**, 4 to 24 months may be provided. Projects may be Tenant-Based Assistance or Project-Based Assistance. Requirements include compliance with Fair Market Rate Limits, Rent Reasonableness, Minimum Habitability Standards, Rental Assistance Agreement and Lease Standards.