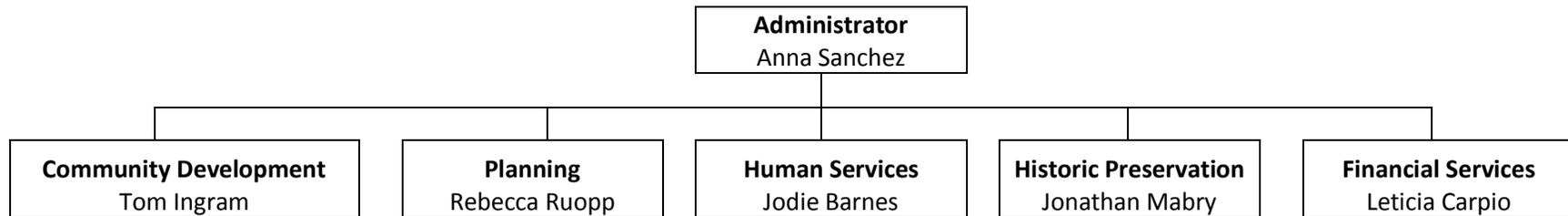




City of Tucson Housing & Community Development Department Planning and Community Development Division



The Planning and Community Development Division has 35 employees and a budget of \$32M. It has five sections.

Community Development (11 staff) – This section performs residential rehab, and manages the HOME program and the Neighborhood Stabilization Program (NSP). For residential rehab, our staff meets with low income homeowners and coordinates with contractors to get the most urgent home repairs completed. A federal lead grant also funds home repairs associated with lead abatement. The HOME program provides down payment assistance, and provides gap funding to construct single family units or multi-housing homeownership units and rental units for low income persons. The NSP uses federal money to purchase foreclosed homes in targeted neighborhoods. The homes are rehabbed for purchase or rent by low income persons. This section also manages the Tucson Lear2\$ave Program, an Individual Development Account (IDA) activity whereby low to moderate income employed individuals have their savings matched on \$2-to-\$1 basis, leading to their eventual purchase of an eligible asset that include home purchases, business investment, and/or education.

Planning and Neighborhood Support (6 staff) – This section carries out long range planning activities, such as the General Plan, called the Plan Tucson and provides support to neighborhood associations. Other recent planning projects include the Oracle Area Revitalization Project (OARP), and neighborhood plans for the Miramonte, Jefferson Park, and the Miles neighborhoods. Neighborhood association support includes assistance with newsletters, guidance for neighborhood association establishment, and provision of cleanup equipment.

Human Services (7 staff) – This section is responsible for contract management and monitoring of Human Services contracts (CDBG funding and General Fund) and several other short-term federal housing assistance programs. Staff from this section manages approximately 100 Human Services contracts for crisis management (food, shelter, case management). Other federal programs managed by this section include Shelter Plus Care, Housing Opportunities for People with AIDS, and Emergency Solutions Grant. Staff also oversees construction projects funded with CDBG funds.

Historic Preservation (4) – The Tucson Historic Preservation Office manages all issues associated with historic preservation and coordinates all archaeological clearance activities for the City. Staff is involved in City construction projects, National Register applications, the Historical Commission, and the preservation of historical structures.

Financial Services (5 staff) – This section is responsible for all of the accounting and financial duties of the division, including all federal reporting requirements and coordinating for federal audits and reviews.

Contacts: Anna Sanchez, Administrator, (520) 837-6953, Anna.Sanchez@tucsonaz.gov