



CITY OF TUCSON SALARY DISPUTE NOTICE

City Charter Chapter XXX Section 2 directs the Human Resources Director to annually recommend to the mayor and council, a position compensation plan. **Tucson Code Chapter 10 Sec. 10-31(2)** directs that the recommended compensation schedules of the compensation plan will retain a competitive posture in the relevant labor markets subject to available funding and current economic trends. The labor market shall be the basis for the annual compensation plan recommendation. **City Charter Chapter VII – Section 2** affords interested parties a reasonable time to discuss the proposed plan with the Mayor.

TO: Honorable Mayor and Council

DATE: _____

FROM: _____
(Employee Name – please print or type)

(Work location and telephone number)

I. Basis for Dispute

Provide a summary justification and critical key discussion points. *NOTE:* The structure and administration of the annual compensation plan is not subject to the dispute process. The dispute process provides only the opportunity to dispute:

- Recommendations concerning salary adjustments as proposed by the Human Resources Director based on financial sustainability guidelines, market information and salary survey data. Mayor and Council will determine the compensation plan in the context of the total financial outlook for the City.

All other disputes/disagreements do not qualify under this process.

II. Specific Supporting Documentation

(Please attach to this form)

III. Disputing Party Signature: _____

(If you are representing a group of employees, please identify the group and/or attach a listing of the employees you are representing)

(Please retain one copy and submit the original to the City Clerk’s Office.)