



REGISTRATION

City of Tucson Employees Effective July 1st, 2009

Your health, your benefits, at your convenience!

Need to register or re-register for myCIGNA.com? Just follow these brief steps:

- Go to www.myCIGNA.com.
- Click the **Register** button (left side).
- Enter your date of birth, zip code and CIGNA Member ID, and click CONTINUE. **Reminder:* This is the ID number on your CIGNA ID card that shows an effective date of 07/01/2009 or later. **Do NOT use your old ID number (prior to 07/01/2009) or 7777+Employee ID number.**
- Enter your Demographic and Security Information: First Name, Last Name, Email address and City of Birth. **Important Note:** If you were previously registered with myCIGNA.com under your old ID number, or if www.myCIGNA.com shows that your coverage ended 06/30/2009, you will need to modify your "City of Birth" to avoid a registration error. (Example: Instead of Tucson, enter TUC or TUS.)
- Create a User ID and Password.
- Select a secret question, and enter your response.
- Review the Confirmation Screen; if it is correct, click the Accept button.
- You will be asked if you want to log into myCIGNA.com. To do so, enter the User ID and Password you just created.
- Read the User Agreement, and if you agree, click Accept.
- Click Yes or No to have your lab data sent to WebMD Health Tracker.
- You will now enter the main page of myCIGNA.com portal.

Having any trouble? Call our Internet Customer Service line at 1.800.284.8346