

# DEPOT PLAZA PARKING GARAGE

## 45 N 5<sup>TH</sup> AVE

### PARKING RULES AND REGULATIONS

Monthly parking is located on the 2<sup>nd</sup> level of the parking garage. All monthly customers must drive through the SECOND nesting gate (on level P-1) in order to park on Level P-2. All parking is on a first-come, first-served basis. The City reserves the right to designate reserved parking whenever necessary.

**Warning:**  
**Failure to park in designated area or to properly display a vehicle sticker or other misconduct may result in citation.**

- Customers, who have been notified that space is available, must come to the Park Tucson office, 110 East Pennington Street Suite 150, with their vehicle registration, and complete the necessary paperwork. An access card and vehicle sticker will be issued. **All information provided to the Park Tucson office will remain confidential.**
- Payment for this parking facility is due on the 1st of every month. If the payment is not made by the 5th day of the month, a \$10 late fee will be incurred. If the 1st or 5th day of the month falls on a Saturday, Sunday or holiday, then payment is due the next business day.
- Parking at the garage is available 24 hours a day, 7 days a week. However, overnight camping is strictly prohibited. Overnight camping is considered as using tents, huts, **vehicles**, sleeping boxes, or any form or kind of temporary shelter or structure. .
- City employees must pay for their monthly parking permit through the City of Tucson payroll deduction program. Please come to the Park Tucson office to set this up.
- The payroll deduction program is also available for Pima County employees.
- Parkers who want to cancel their parking should contact Park Tucson for details.
- Residents of 1 North Fifth and MLK Apartments will be directed to the Park Tucson Office to handle their individual parking arrangements.

#### Vehicle Access

Monthly customers enter and exit the garage using an access card and proximity reader located at each entry/exit lane. Simply hold the access card up to the proximity reader and the gate will lift.

“Garage Full” signs will be placed outside the garage entrance lanes (off 5<sup>th</sup> Ave.) when the garage is nearing capacity. These signs refer only to public parking areas. Permit holders may ignore these signs, use the access card, and proceed to park on level P-2.

#### Access Card

All parkers are 100% responsible for their access cards. Access cards may be used for any personal vehicle with a valid Depot Plaza sticker. For lost or stolen access cards, there is a \$50 replacement fee. In the case of

theft or loss, notify the Park Tucson office at (520) 791-5071 immediately and a new access card will be issued once the replacement fee is paid. If the access card is found within thirty (30) calendar days after loss or theft, the replacement fee will be reimbursed. There is no reimbursement after 30 calendar days. Access cards that have been damaged by overuse or due to the elements, such as sun damage, will be replaced free of charge. Please bring damaged access cards to the Park Tucson office. If there is any other type of damage, you will be liable for the \$50 replacement fee.

### **Vehicle Stickers**

Monthly parkers will be issued a vehicle sticker for the Depot Plaza Garage. The sticker must be placed on the rear window of the vehicle on the lower corner nearest the driver's side, so that it can be easily seen by a Parking Enforcement Agent or garage security. Stolen, lost or damaged stickers will be replaced for a \$25 replacement fee at the Park Tucson office.

### **Miscellaneous**

Access cards may not be loaned, sub-contracted, or transferred to another individual or organization. Any abuse or violation of this section will result in loss of parking privileges. The access card and gate system is designated to prevent re-entering the garage by passing the card back to someone else to enter. Park Tucson will not reimburse parkers for fees they incur for parking at a non-Park Tucson facility because of overcrowding, construction or renovations. In certain limited instances, Park Tucson will make space available at its other facilities for parkers displaced by overcrowding, construction or renovations.

Park Tucson assumes no liability or responsibility for any theft of personal property, vehicles or damage to any vehicle while parking in this facility. Be sure to follow all posted regulations and speed limits. Remember to drive slowly in this facility as there are pedestrians and other motor vehicles moving about. **BE AWARE OF THOSE AROUND YOU.**

### **Security**

Security personnel and Parking Enforcement Agents patrol this facility throughout the day and evening. They have been instructed to issue warnings and/or citations for those vehicles not displaying proper stickers, for improper parking practices, and for misconduct. Vehicles should not be left overnight.

### **Questions?**

Please call the Park Tucson office if you have any questions regarding where to park, how to use your access card or how to display your vehicle sticker. Park Tucson is committed to providing a clean, safe parking experience.

**Park Tucson**  
**110 E Pennington St., Ste 150 - PO Box 27210**  
**Tucson AZ 85726-7210**  
**(520) 791-5071**  
**[ParkTucson@tucsonaz.gov](mailto:ParkTucson@tucsonaz.gov)**