

Park Tucson Neighborhood Parking Program *Annual Permit Parking*

Information • Policies • Rules

The Neighborhood Parking Program provides an opportunity for residents in areas within city center neighborhoods that experience significant overflow parking from surrounding uses to park their own vehicles on-street and provide for parking by their guests.

In such areas, only permitted vehicles may legally park. Park Tucson provides enforcement to protect these parking rights and prevent overflow parking by non-residents. Secondary benefits of the Neighborhood Parking Program include minimizing traffic arising from non-residents seeking parking and promoting public safety.

Neighborhoods within the established Park Tucson program boundaries (Grant Road (north), 22nd Street (south), Grande Avenue (west), and Country Club Road (east) are eligible for inclusion into the program, on a block-face by block-face level, if it can be demonstrated that at least 75% of the available legal on-street parking on the block-face is filled during the proposed program hours. Further, at least 25% of parked motor vehicles in the area must be registered to persons not residing in the area.

Owners of property along residential streets may petition for inclusion in the program, selecting the program hours (days of the



week and time periods when parking will be restricted to permit-holders), based on the type of overflow parking pattern their block experiences. The options for program hours and associated permit fees include:

- Weekdays only (Monday through Friday, 8 am to 5 pm) – \$48 annually
- Weeknights (Monday through Friday, 6 pm to 7 am) and weekends – \$72 annually
- Weekdays plus University of Arizona basketball games (Monday through Friday, 8 am to 5 pm and UA Home Basketball Game days, 8 am to 10 pm) – \$60 annually
- Weekdays plus evenings and weekends – \$72 annually

Upon submittal of a petition requesting the establishment of a parking permit program on a specific block-face (one side of the street between two cross-streets), Park Tucson staff will verify the signatures on the petition and then conduct an inventory of parking activity on the block-face to determine the extent to which parking by motor vehicles registered to non-residents of the area places an unreasonable burden on area residents attempting to gain access to their homes.

Once the need for the program has been confirmed, Park Tucson will install signs that indicate that parking is prohibited without a permit during the program hours,



and will make permits available for purchase by residents. Permits for landlords and for short-term construction activity are also available for purchase.

Neighborhood parking permits are available for properties not exceeding four (4) units. The number of parking spaces allowed per address is determined by measuring the property frontage. When measuring the frontage of your property, Park Tucson will take into account such things as fire hydrants, curb cuts, driveways, alleyways and intersections. Parking is allowed only on the block- face of the address the permit is issued to or where the program was petitioned and will comply with all parking codes and regulations.

With a paid neighborhood parking permit, and depending on property frontage, a resident may obtain two visitor passes (the first one is free and a second one costs the same price as the permit). A visitor pass is a plastic hanging tag with a numbered permit placed on it. This allows it to be moved from guest vehicle to guest vehicle as needed. When parking with a visitor pass, visitors may only park within the same block as the residence for which it is issued. Visitor passes are not available in meter exemption program areas.

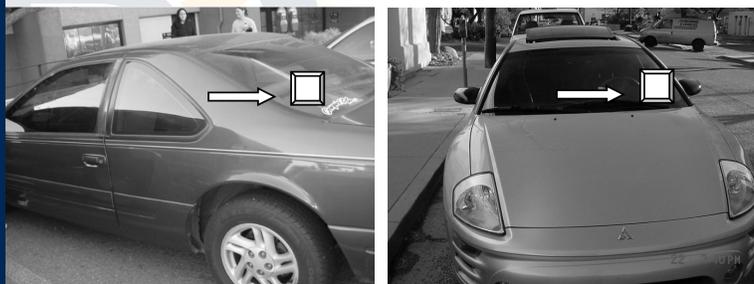
All permits and passes expire one year from when they are issued. **Please note that it is the resident's responsibility to renew their parking permits every year when they are due to avoid any parking citations or late fees.** As a courtesy, Park Tucson will send out reminder letters thirty days prior to permit expiration.

For lost or stolen permits, a replacement permit will be issued and charged at a pro-rated permit price. For a stolen permit that you have reported to the Tucson Police Department and have a report of the incident, please bring a copy of the report with you to the Park Tucson office and you will be issued another permit at no charge. All replacement permits will still expire at the same time, as the original permit was dated.

Program Policies

- **No refunds will be issued for parking permits.**
- Permits are valid for current residents only. A permit becomes invalid when a resident moves from the address and if the permit is sold to another party.
- Permits are issued to passenger vehicles only. No permits will be issued to commercially licensed vehicles and vehicles used for business purposes.
- A vehicle having 3 or more outstanding citations may result in all permits for that address being voided and/or removed from the vehicle. Permits are the property of Park Tucson and may be removed by Park Tucson staff if necessary.
- Permit holders must obey all traffic / parking codes and regulations. Having a permit only allows you to park on the street, it does not allow you to commit any other parking violations, and it's the owner's responsibility to resolve any citations issued to them. Please visit www.tucsonaz.gov/park-tucson/residential-parking-permit-program for more information.

- Stay-away Requests are when a registered permit holder requests a reprieve of enforcement in case of an unexpected event or emergency repair to the residence. **Only three (3) stay-aways per month will be allowed per resident.** Only the resident on file may contact Park Tucson and request a stay-away. For anything lasting more than a few days, contact the Park Tucson office as there are other types of permits available (i.e. Landlord, Temporary Construction, Service and Contractor permits).
- All permits, with the exception of the visitor pass, must be permanently affixed to the outside of the lower left corner (driver's side) of the rear window of each registered vehicle the permit is issued to. *(See Example 1)* Convertibles and trucks with camper shells may affix permits to lower left-hand corner (driver's side) of front windshield. *(See Example 2)* The visitor permit must be placed in clear view and hanging from the rear-view mirror. If the hanging tag is damaged and can't be hung it may be temporarily placed on the driver's side of the dashboard, and must be clearly visible. Contact the Park Tucson office for a replacement as soon as possible to avoid any citations.
- **Do not place permits on any other part of your vehicle such as bumpers or on the side of vehicle.**
- **Failure to display one's permit properly may result in a citation carrying a fine of \$62.**



Example 1 – for most vehicles *Example 2 – Convertibles*

- For neighborhoods in the 4th Avenue area (Stone to Euclid and Speedway to 10th/ Stevens), parking programs are suspended 2 times a year during the 4th Avenue Street Fair.

Permit Replacement Policy

- **Sold or Traded Vehicles:** The registrant must remove permit prior to selling or trading a vehicle. The permit must be presented to Park Tucson to receive a free replacement permit.
- Windshield or Rear window Replacements: Permits will be replaced free of charge provided satisfactory proof is presented that the windshield or rear window bearing the permit has been replaced, such as an invoice or receipt.
- If the conditions above are not met, a fee equal to the amount of the original permit will be charged for a replacement permit.

Permit Synchronization

If you have more than one permit assigned to your residence and they do not all expire at the same time, a resident may request that all permits expire at the same time. Resident will be charged a prorated permit fee depending on when the permits will expire (i.e. If one of your permits expires in April and another expires in October, you can ask that all permits expire in October and you will pay a prorated rate for the upcoming six months. Then in October, you will pay the annual permit fee.)

To Apply

You may apply by the following means:

- In person at 110 E Pennington St., Suite 150. Office hours are Monday through Friday, 7:45 AM to 5:15 PM. You may request an application be mailed to you at the address the permit will be issued to or you may visit our website, www.TucsonAZ.gov/Park-Tucson.
- Through the *GoTucson Parking* mobile application.

Two proofs of residency are required, a valid driver's license or other photo identification, and proof of ownership (property tax ID form) or an original and current lease/ rental agreement (**agreement must show whether it is a month to month agreement or a fixed-term lease, the address of the rental, and contain both landlord and tenant signatures.**) Please note that Park Tucson will not issue a permit if any of the requested information is missing.

Please note: All neighborhood permits are sold for a one-year term. Month-to-month permits are not available. To accommodate instances whereby one resident moves out and another moves in within that one-year time period, the new tenant must have a current rental agreement when applying for a permit and proof that the person who bought the permit previously no longer lives at that address. (i.e. Pursuant to Arizona Landlord/Tenant rules, either the tenant or the landlord must provide a "Notice of Termination" when vacating a rental unit. This document will provide the proof required.) In absence of a "Notice of Termination" document, a notarized letter from the landlord stating that the prior resident, which includes the name of that individual, no longer resides at that address. Without this documentation Park Tucson will not resell a permit for the same address.

For each vehicle receiving an affixed permit, a copy of the vehicle registration is required.

When mailing in the application, please include copies of the required documents and a check or money order payable to "City of Tucson". Do not send cash.

For additional information please visit our website: www.TucsonAZ.gov/Park-Tucson or call us at (520) 791-5071.



Park Tucson

110 E. Pennington St., Ste. 150 • P.O. Box 27210 • Tucson, AZ 85726-7210
(520) 791-5071 • ParkTucson@tucsonaz.gov