



**parktucson**

**LIBRARY PARKING GARAGE  
45 W ALAMEDA ST  
PARKING RULES AND REGULATIONS**

**MONTHLY PARKING IS LOCATED ON THE 3<sup>RD</sup> LEVEL OF THE LIBRARY PARKING GARAGE. ALL PARKING IS ON A FIRST-COME, FIRST-SERVED BASIS.**

**WARNING:**

**FAILURE TO PARK IN DESIGNATED AREAS OR TO PROPERLY DISPLAY A VEHICLE STICKER OR OTHER MISCONDUCT MAY RESULT IN CITATION.**

- Customers who have been notified that space is available must come to the Park Tucson office, 110 East Pennington Street Suite 150, and complete the necessary paperwork. An access card and vehicle sticker will be issued. **All information provided to the Park Tucson office will remain confidential.**
- Payment for this parking facility is due on the 1st of every month. If the payment is not made by the 5th day of the month, a \$10 late fee will be incurred. If the 1st or 5th day of the month falls on a Saturday, Sunday or holiday, then payment is due the next business day.
- Parking at the garage is available Monday thru Friday 5:45 AM – 9:00 PM; SATURDAY 7:45 AM – 6:00 PM; and Sunday 12:00 Noon – 6:00 PM. However, overnight camping is strictly prohibited. Overnight camping is considered as using tents, huts, vehicles, sleeping boxes, or any form or kind of temporary shelter or structure.
- City employees may only sign up and pay for parking through the City of Tucson payroll deduction program.
- The payroll deduction program is also available for Pima County employees. Please see Park Tucson for details.
- Parkers who want to cancel their parking should contact Park Tucson for details.

**Vehicle Access**

Monthly customers enter and exit the garage using an access card and proximity reader located at each entry/exit lane. Simply hold the access card up to the proximity reader and the gate will lift.

“Garage Full” signs will be placed outside the garage entrances/exits (off Alameda) when the garage is nearing capacity. These signs refer only to public parking areas. Permit holders may ignore these signs, use the access card, and proceed to park.

## Access Card

All parkers are 100% responsible for their access cards. Access cards may be used with any personal vehicle with a valid Library Parking Garage sticker. For lost or stolen access cards, there is a \$50 replacement fee. In the case of theft or loss, notify the Park Tucson office at 791-5071 immediately and a new access card will be issued once the replacement fee is paid. If the access card is found within 30 calendar days after loss or theft, the replacement fee will be reimbursed. There is no reimbursement after 30 calendar days. Access cards that have been damaged by overuse or due to the elements, such as sun damage, will be replaced free of charge. Please bring damaged access cards to the Park Tucson office. If there is any other type of damage, you will be liable for the \$50 replacement fee.

## Vehicle Stickers

Monthly parkers will be issued a vehicle sticker for the Library Parking Garage. The sticker must be placed on the outside rear window on the driver's side so it can be seen easily by a Parking Enforcement Agent or garage security.

## Miscellaneous

Access cards may not be loaned, sub-contracted, or transferred to another individual or organization. Any abuse or violation of this section will result in loss of parking privileges. The access card and gate system is designated to prevent re-entering the garage by passing the card back to someone else to enter. Park Tucson will not reimburse parkers for fees they incur for parking at a non-Park Tucson facility because of overcrowding, construction or renovations. In certain limited instances, Park Tucson will make space available at its other facilities for parkers displaced by overcrowding, construction or renovations.

Park Tucson assumes no liability or responsibility for any theft of personal property, vehicles or damage to any vehicle while parking in this facility. Be sure to follow all posted regulations and speed limits. Remember to drive slowly in this facility as there are pedestrians and other motor vehicles moving about. **BE AWARE OF THOSE AROUND YOU.**

## Security

Security personnel and Parking Enforcement Agents patrol this facility throughout the day. They have been instructed to issue warnings and/or citations for those vehicles not displaying proper vehicle stickers, for improper parking practices, and for misconduct. Vehicles should not be left overnight.

## Questions?

Please call the Park Tucson office if you have any questions regarding where to park, how to use your access card, or how to display your sticker. Park Tucson is committed to providing a clean, safe parking experience.

**Park Tucson**  
**110 E Pennington St Ste 150**  
**PO Box 27210**  
**Tucson AZ 85726-7210**  
**520-791-5071**  
**[parktucson@tucsonaz.gov](mailto:parktucson@tucsonaz.gov)**