

2016 Holiday Arts and Crafts Fair Rules and Regulations

1. All items **MUST BE HANDMADE BY THE ARTIST**. No manufactured goods or imported items are allowed.
2. Vendor vehicles cannot drive on park grass. Vendors must cart all product, structures and set up materials from parking lot to assigned space.
3. No gallery representatives or promoters of several artists are permitted.
4. Edible items require evidence the vendor is licensed or certified to sell.
5. Non-Profit organizations must submit a letter of intent with proof of non-profit status prior to applying.
6. It is the responsibility of exhibitors to become licensed for sales tax by the State of Arizona Department of Revenue and by the City of Tucson Business Department. State and City Tax Representatives may be present at the Fair.
7. All sites vary in size but are approximately 10' x 10'. We cannot guarantee the Fair maps are accurate or to scale. Adjustments will be made at set-up, if necessary.
8. Exhibitors may register for a maximum of 2 spaces only.
9. Exhibitors must occupy the space(s) they are assigned and not display product in the walkways nor block emergency entrances.
10. Exhibitors are required to supply all of their own equipment and display materials. No tables, booths or canopies will be provided.
11. All Pop-up tents shall be adequately braced and anchored to prevent weather related collapse, movement from wind, and other applied structural stresses. Each tent or canopy shall have tethered stakes (not longer than 12"), sand bags, cement weights or water filled barrels at every post. Manufacturer's recommended construction and use guidelines shall be followed.
12. No electricity will be provided. Exhibitors needing a generator or any device that creates excessive noise or space allowances will not be accepted.
13. Nothing may be hung or secured to any City of Tucson property. No nails in trees, buildings, posts, etc. No vegetation can be trimmed or cut by exhibitor. There can be no demonstration or placement of equipment or articles that create a possible hazard or liability (such as potential fire, explosion, and toxic chemicals.) Fair staff will determine this.
14. Exhibitors are not allowed to bring their pets to the Fair unless they demonstrate the product being sold.
15. Smoking is not permitted within exhibitor's space nor in the smoke's or vapor's reach of shoppers, neighboring exhibitors, or any exhibitor's product. This includes cigarettes, e-cigarettes, pipes or cigars.
16. Exhibitors are responsible for keeping their space free of litter during and after the Fair.
17. Once you have unloaded your vehicle, immediately move your vehicle to the designated vendor parking areas. (See park map)

