



## VENDOR PERMIT INFORMATION

**QUARTERLY VENDOR PERMITS** are issued quarterly, which are held the third Monday in March, June, September, and December is the second Monday of the month at a cost of \$600 (Regular Fee); \$360 (Non-Profit Fee) per Regional Park; \$300 (Regular Fee); \$180 (Non-Profit Fee) per District Park. Vendor's applying for a non-profit fee a 501-(C)(3) Form must be presented to Parks and Recreation. (List of regional and district parks available upon request). **BEFORE** a Parks' Vendor Permit is issued for the sale of food and/or refreshments (EXCLUDING alcoholic beverages), a current Pima County Health Permit, 3950 S. Country Club Road, Suite 100, 243.7908 and Business License must be presented at our office. Vendors must have in their possession both of these documents at all times while on park property. **NOTE:** The quarterly vendor permit **IS NOT VALID** during special events held in any City park. Permits **may not** be duplicated and can only be posted on **one** vehicle/cart.

Quarterly Vendors must provide the following: Menu with fees, weight and height size of trailer. If vendor using extension cords must have cable protectors.

If vendor requires electrical fee is \$20 per week and must be paid when purchasing the Vendor Permit.

Vendor units must be self-contained or push cart in nature. All vehicular or trailer units must remain in the parking lots and are not to be parked on the grass.

The City of Tucson **DOES NOT** provide water and/or electrical facilities for vendors.

The Department reserves the right to limit the number of vendors in any park depending on the size and use of the park.

**SPECIAL EVENT VENDOR PERMITS** are issued for a specific park in conjunction with a special event at a cost of \$60 (Regular Fee); \$20 (Non-Profit Fee) **per vendor, per day**. Vendor' applying for a non-profit fee a 501-(C)(3) Form must be presented to Parks and Recreation. A list of vendors must be submitted by the special event organizer to Parks and Recreation Department at least two weeks before the event date.

**BEFORE** a Parks' Vendor Permit is issued for the sale of food and/or refreshments (EXCLUDING alcoholic beverages), a Pima County Health Permit must be presented to our office.

**SEASONAL YOUTH ORGANIZATION VENDOR PERMITS** are issued at a cost of \$25 per month for mobile and temporary units; \$35 per month for **permanent snack bar buildings**. Identification cards from the youth sports league AND a Pima County Health Permit must be presented to our office **BEFORE** a Parks' Vendor Permit will be issued.

Quarterly concessionaires **ARE NOT** permitted to sell at Little League, soccer, football, or other organized youth activities conducted in City parks if that youth organization has an active concessionaire on the premises.

All permit fees are non-refundable and non-transferable. To replace a lost, stolen or damaged vendor permit fee is \$10.

Vendors are subject to Parks and Recreation Departmental rules, regulations, and policies. Violation of any of these rules will result in said Vendor Permit being revoked. In addition, violation of Section 21-3 “Regulations Regarding Park Use” of the Tucson Code carries a maximum fine of \$1,000 and six months in jail.