July 8, 2015

City of Tucson
ATTN: Planning & Dev Services Director
PO Box 27210
Tucson, Arizona 85726

Dear Planning & Dev Services Director:

This is to let you know that we are in the process of mailing annual certificates to construction contractors for purposes of compliance with ARS § 42-5007. This law requires that building authorities obtain a certificate from the Department of Revenue to ensure that the bonding requirement has been met prior to the issuance of any building permit for projects of $50,000 or more in value. All qualified contractors should receive their certificate by July 31, the expiration date of the last certificates.

There are three versions of certificates that represent compliance with the bond requirement: An annual certificate issued by the Department of Revenue; a one-time exemption; and a receipt for a bond for the actual project. Please note that the one-time exemption and receipt for bond must specify the location of the project site. Examples of the different types of certificates are enclosed for reference, along with the guidelines for compliance with this law.

For any questions regarding these procedures or assistance to contractors, please contact the Bond Compliance Officers at (602) 716-6056.

Sincerely,

Robert Ellis
Administrator
License & Registration
One-Time Bond Exemption Certificate

Date: ____________________

Legal Business Name: ____________________

DBA: ____________________

Transaction Privilege Tax License Number: ____________________

PROJECT ADDRESS

ESTIMATED COMPLETION DATE: ____________________

VALUE OF CONTRACT: ____________________

This exemption applies only to the construction project specified above. If you have any questions, please call our Bond Compliance Officer at (602) 716-5056 or (800) 634-8494 toll-free in state.

Signature: ____________________

Title: ____________________

ADOR 74-4005 (6/03)
Arizona Department of Revenue
License & Registration Section
1600 W MONROE
PHOENIX AZ 85007-2650

BOND EXEMPTION CERTIFICATE

Issued To: (LEGAL BUSINESS NAME)
(DBA NAME)
(ADDRESS)
(CITY, STATE & ZIP)

THE CONTRACTOR LISTED ABOVE IS EXEMPT FROM A.R.S. 42-5007 BONDING
-NOT TRANSFERABLE-

License #: ALL communications and reports MUST REFER to this LICENSE NO.

FROM: (DATE) EFFECTIVE DATE
TO: (DATE)

(PRINT DATE) PRINT DATE

ADOR 74-5459 (9/04)