

STATE OF ARIZONA

Department of Revenue



Douglas A. Ducey
Governor

David Raber
Director

July 8, 2015

City of Tucson
ATTN: Planning & Dev Services Director
PO Box 27210
Tucson, Arizona 85726

Dear Planning & Dev Services
Director:

This is to let you know that we are in the process of mailing annual certificates to construction contractors for purposes of compliance with **ARS § 42-5007**. This law requires that building authorities obtain a certificate from the Department of Revenue to ensure that the bonding requirement has been met prior to the issuance of any building permit for projects of \$50,000 or more in value. All qualified contractors should receive their certificate by July 31, the expiration date of the last certificates.

There are three versions of certificates that represent compliance with the bond requirement: An annual certificate issued by the Department of Revenue; a one-time exemption; and a receipt for a bond for the actual project. Please note that the one-time exemption and receipt for bond must specify the location of the project site. Examples of the different types of certificates are enclosed for reference, along with the guidelines for compliance with this law.

For any questions regarding these procedures or assistance to contractors, please contact the Bond Compliance Officers at (602) 716-6056.

Sincerely,

Robert Ellis

Robert Ellis
Administrator
License & Registration



One-Time Bond Exemption Certificate

Date: _____

Legal Business Name: _____

DBA: _____

Transaction Privilege Tax License Number: _____

PROJECT ADDRESS

ESTIMATED COMPLETION DATE: _____

VALUE OF CONTRACT: _____

This exemption applies only to the construction project specified above. If you have any questions, please call our Bond Compliance Officer at (602) 716-6056 or (800) 634-6494 toll-free in state.

Signature

Title

ADOR 74-4005 (8/03)

SAMPLE



Arizona Department of Revenue
 License & Registration Section
 1600 W MONROE
 PHOENIX AZ 85007-2650

BOND EXEMPTION CERTIFICATE

Issued To: (LEGAL BUSINESS NAME)
 (DBA NAME)
 (ADDRESS)
 (CITY, STATE & ZIP)

License #

ALL communications and reports MUST REFER to this LICENSE NO.

THE CONTRACTOR LISTED ABOVE IS EXEMPT FROM A.R.S. 42-5007 BONDING
 -NOT TRANSFERABLE-

SAMPLE

FROM: (DATE)
 TO: (DATE)

EFFECTIVE DATE

(PRINT DATE)

PRINT DATE