Planning and Development Services Department
Code Enforcement Division
320 N. Commerce Park Loop, Tucson, AZ 85726
(520) 791-5843; Fax: (520) 791-2566

Administrative Appeal of Notice of Violation for T.C. Ch. 16

Only sections 16-4, 16-11, 16-12, 16-14, 16-24 and 16-61 can be appealed

Address of the Property subject to the appeal:

_____

Case Number: _____ Inspector: _____

Owner's Name: _____

Owner's Signature: _____

Owner's Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Code section(s) appealed: _____

Reason for the appeal: _____

_____

_____

- The appeal will be heard by the code official or designee within ten (10) days at a regular specified time as determined by the code official or designee.
- The appellant will be notified in writing on when and where the hearing will occur.
- At the hearing, the applicant shall provide adequate information to fully describe the conditions in question.
- **There is no fee to file this administrative appeal.**
- This form shall not be used to appeal to the Board of Adjustments or the Board of Appeals. You need to contact Planning and Development Services Dept. for assistance on appealing to one of these boards. They are located at 201 N. Stone, Tucson. Their general phone number is 791-5550.

The code official, at his/her discretion, may use a hearing committee consisting of staff persons as the code official deems appropriate or other technical persons to advise the code official on a particular appeal. If the code official denies an appeal, the applicant must comply with the decision of the code official or may appeal to the board of appeals pursuant to section 16-73 of Chapter 16 of the Tucson Code.

Application accepted by: _____ Date: _____
(Code Enforcement staff)