



# MAYOR & COUNCIL COMMUNICATION

Subject: **PUBLIC HEARING** – Proposed Fees to be Imposed/Increased: Amendments to the Development Review Fee Schedules (*Citywide*)

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Issue – This item is scheduled for a public hearing. The Planning and Development Services Department is proposing the following fees:

Fee	Proposed Fee Amount	Rationale/Comments
Design Professional (when reviewing a site plan, FLD Privacy Mitigation or Architectural Variation Plan, or other application as deemed appropriate by the PDSD Director)	\$75 per hour	This is a proposed new fee. The fee amount is based on the rate by which the Design Professionals on contract with the City are currently paid.
Downtown Area Infill Incentive District – Modification of Development Regulation fee	<u>Within the Greater Infill Incentive Subdistrict</u> = \$489 (staff review) + \$220 (notification)  <u>Within the Downtown Core Subdistrict</u> = \$489 (staff review)	A fee for IID applications was inadvertently not adopted with the passage of IID ordinance. The proposed fee is based on the RND-MDR fee.
Mobile Vendor (aka Peddler) fee (initial permit and annual renewal)	\$165	The City currently charges \$165 for the initial permit and \$0 for renewal. PDSD requests to assess a renewal fee because an equivalent amount of staff time and resources are spent verifying information for the renewal as they do with the initial permit.
Planned Community Development fee	\$22,000 plus \$220.00 per acre	This is a proposed new fee. The proposed fee is the same as the PAD fee.
Review Extension fee	One-half of the original application fee	This is the same fee that has been previously charged, but has

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		not yet been formally adopted.
Revision fee	Minimum charge of one-half hour of staff review (i.e. \$41.50); maximum charge of one-half the original application's total filing fee.	This is the same fee that has been previously charged, but has not yet been formally adopted.
Rio Nuevo District – Modification of Development Regulation fee	\$489.00 (staff review)	This is the same fee that has been charged for years, but has not yet been formally adopted.
Solar, Photo-Voltaic Permits	\$109.00 for the first 30 panels Plus \$5.00 for each panel from 31 to 100 Plus \$1.00 for each panel over 100	Fee amounts are reduced and method of calculation simplified as discussed at M & C Study Session of February 12 <sup>th</sup> .
Solar, Potable Water Heater Permits	\$109.00 for each water heater	Fee amounts are reduced and method of calculation simplified as discussed at M & C Study Session of February 12 <sup>th</sup> .
Substitution of Assurance fee	\$100.00	This is the same fee that has been previously charged, but has not yet been formally adopted.
Technical Standard Modification Request fee	\$660.00	This is a proposed new fee necessitated by the creation of the Technical Standards Manual. The proposed fee is the same as the Development Standard Modification Request fee.
Zoning Administrator Determination fee	\$220 plus the technology/archive fee (i.e. \$16.50)	This fee has historically been charged, but was never formally adopted. This is the same fee that is currently charged.

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City Manager's Office Recommendation – It is recommended that the Mayor and Council adopt the attached ordinance.

Background – The proposed fees, with the exception of the solar-related fees, were discussed with the Planning Commission, LUC Committee, and other stakeholders during the development of the Unified Development Code (UDC). The proposed fees were originally scheduled to be considered by the Mayor and Council at the same time as the adoption of the UDC, but had to be rescheduled because the proposed fees had not been posted on the City's homepage at least 60 days prior per a relatively-new State law – a law City staff had just been made aware of.

Public Participation – Staff sought input on the proposed fees from the Planning Commission, LUC Committee, and other interested parties during the development of the UDC and its supporting documents as described above and again when they were discussed along with the corrections, edits, and clarifications to UDC currently being considered. No objections with the proposed fees have been raised to date.

Financial Considerations – None

Operating Cost and Maintenance Input – None.

Legal Considerations –

Respectfully submitted,

Richard Miranda  
City Manager

RM/Ernie Duarte/AS/esm  
Planning and Development Services Department

Attachments: