

City of Tucson Historic Preservation Office Photo Guidelines

Digital Photographs

- Color photographs are required
- 2 megapixels or greater (1200 x 1600); 6 megapixels (2000 x 3000) preferred*
- Minimum figure size on page: 4" x 6"

Printed Photographs

- Color photographs required
- Images must be 4" x 6" or greater
- Submittal of loose photos is discouraged. Please attach to 8 ½" x 11" pages with captions
- Print at 300 DPI or greater* or use professional photo prints

Photo Guidelines

- Photographs must be clear and in focus
- Proper lighting is required
- Label/caption every photograph with street address, direction of view, and any additional relevant information
- "Windshield photos" (taken from inside a vehicle) are not acceptable
- Screen shots of internet images (e.g. Google Street views) are not acceptable
- Attempt to avoid any obscuring elements (e.g. vegetation, signs, walls, vehicles)
- Include additional close-up views to show detail if applicable to project.

Historic Photographs (for documentation only)

- Images showing previous building conditions may be black and white. Please reproduce professionally or use high resolution scans
- Include date of photo in caption
- Include source of photo in caption.

*Based on the National Register of Historic Places Photo policy, updated 5/15/2013.