

## **Procedure to amend roles and duties pertaining to the Planning Commission in the Unified Development Code (UDC) and the Rules of Procedure of the Planning Commission**

### *Procedure to make amendment to the UDC*

Amendments to the roles and duties pertaining to the Planning Commission in the UDC must undergo the normal process as stated in [Section 3.7 UDC Text Amendment Procedure](#), of the UDC. In general, the following steps are required:

- Initiation of text amendment by Mayor and Council
- Staff review and recommendation to Planning Commission
- Planning Commission Study Session
- Planning Commission Public Hearing
- Planning Commission recommendation to Mayor and Council
- Mayor and Council's Public Hearing and decision

### *Procedure to make amendment to the Rules of Procedure of the Planning Commission*

Amendments to the roles and duties pertaining to the Planning Commission in the Rules of Procedure are directed by Section III.H in that document. The following is required for an amendment:

- The rules of procedure may be amended at any regular meeting of the Commission by a majority vote of the entire membership.
- Any provision of these rules that is amended or superseded by a subsequent amendment to the Land Use Code, the Development Compliance Code or the Tucson Code, shall be automatically be amendmened to conform to the subsequent code provision.