



CITY OF TUCSON DEVELOPMENT SERVICES DEPARTMENT

COMMERCIAL PLAN REVIEW SUBMITTAL CHECKLIST
NOT FOR TENANT IMPROVEMENTS

I Certify that these plans include all the items I have checked on this checklist, and were prepared per the development standards cited below. I understand that the plans may not be accepted if I have failed to provide this information.

(signature of preparer of plans) / (registration number if applicable) / (date)

1. GENERAL:

- ( ) Completed application(s)
( ) Code checklist(s)
( ) Right reading sepias or two sets of bluelines

FOR SITE PLAN REVIEW

2. SITE PLAN ELEMENTS:

- ( ) Prepared per Development Standard 2-02
( ) North arrow, scale and contour interval
( ) Property description
( ) Project address
( ) Street names
( ) Contour and/or spot elevations
( ) Finish floor elevation(s)
( ) Existing and proposed zoning and use
( ) Copy of the approved CDRC Plans provided

3. SITE PLAN CALCULATIONS:

- ( ) Gross lot area acres
( ) Floor area to lot area ratio
( ) Use classification
( ) Number of bike and auto parking spaces required/provided
( ) Number of loading zoned required/provided
( ) Square footage of existing and expansion
( ) Square footage and percentage of expansion for:
Building area Site area Parking spaces
Existing Proposed Expansion%

FOR BUILDING CODE REVIEW

4. BUILDING:

- ( ) Plans are complete
( ) Architect or Engineer stamp
( ) Structural calculations stamped
( ) Soil investigation report submitted
1000 psf maximum without soils report
( ) Lateral force design criteria in calculations
( ) Provide specification

5. MECHANICAL:

- ( ) Mechanical floor plan
( ) Equipment listed and sized
( ) Duct schematic supply and return
( ) Model energy code calculations

6. PLUMBING:

- ( ) Site utility plan with (up & dn) manhole rim elevations, sewer and water line sized
( ) Plumbing plans: Riser diagrams on waste and water
( ) Fixture count and description
( ) Calculation on water system 100 feet in length and over
( ) Gas plan—developed length, size and load

7. ELECTRICAL PLANS

- ( ) Floor plan depicting complete electrical
( ) Panel schedules including loads in via
( ) One line diagram depicting service and associated feeder assemblies
( ) Light fixture schedule
( ) Electrical symbol list
( ) Fault current calculations
( ) EE stamp when over 400 AMP, hospitals, and hazardous locations

These plans were also prepared per Development Standards: 2-04, 2-06, 2-07, 2-08, 2-09, 2-12 (if applicable), 3-01, 3-05 and 6-01.