CITY OF TUCSON PLANNING & DEVELOPMENT SERVICES

PDSD DIRECTOR APPROVAL PROCEDURE
SPECIAL EXCEPTION APPLICATION

SE-                  Name: ________________________________  Date Accepted: __________________

PART 1 PROPERTY INFORMATION:

Legal Description (Attach a separate sheet for long legals.)

Lot(s) _______  Block(s) _______  Subdivision Name ________________________________

Address (as assigned by Pima County Addressing): ________________________________

Please provide the following information for each parcel in the ZCR special exception site. (Attach additional sheet if necessary.)

<table>
<thead>
<tr>
<th>Current Zoning</th>
<th>Current Use</th>
<th>Area (sq. ft or acres)</th>
<th>Assessor Tax Code #</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note any applicable overlay zones:

☐ Hillside  ☐ Scenic Corridor  ☐ Major Streets and Routes

☐ Gateway Corridor  ☐ Airport Environments  ☐ Environmental Resource  ☐ Historic District/Landmark

☐ Neighborhood Preservation

PART 2 PROPOSED USE

Proposed Use (Please be specific; attach additional sheet if necessary.)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Number of Structures _________  Number of Stories _________  Height of Structures _________
Number of Residential Units __________________ Floor Area of Non-residential Projects ______________

PART 3 APPLICANT INFORMATION

Applicant or Agent ________________________________

Company Name ________________________________

Address ________________________________

City __________________________ State __________________ Zip ____________

Phone __________________ Fax __________________ Email __________________

Owner ________________________________

Company Name ________________________________

Address ________________________________

City __________________________ State __________________ Zip ____________

Phone __________________ Fax __________________ Email __________________

Architect/Engineer/Other ________________________________

Company Name ________________________________

Address ________________________________

City __________________________ State __________________ Zip ____________

Phone __________________ Fax __________________ Email __________________

PART 4 PLANNING INFORMATION

Explanation of request. (Use additional sheets, if necessary.)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
PART 5 MATERIALS REQUIRED WITH APPLICATION

☐ A completed “City of Tucson PDSD Director Approval Procedure Application” signed by the owner and agent*.
☐ One (1) copy of the site plan (24”x36”) drawn at 1”=40’ properly folded to 8.5”x11”.
☐ One (1) 11”x17” reduction of the site plan.
☐ A statement addressing how the applicable use-specific standards have been addressed.
☐ One (1) photo simulation and photo the simulation was created from (if appropriate).
☐ One (1) copy of last approved site plan.
☐ One (1) copy of the Pima County Assessor’s map of the subject parcel(s) and printout showing the subject parcel(s) property tax code number(s) and legal description(s).
☐ Appropriate fees payable to the City of Tucson.
☐ IMPORTANT NOTICES:
☐ Do not staple materials. Paper clips and binder clips are acceptable.
☐ Do not incorporate application or neighborhood meeting materials into required reports. Keep them separate.

PART 6 SIGNATURES

I (We), the undersigned, request consideration for the special exception request as described in this application and supporting materials. I (We) represent that the information in this application and the supporting materials are true and accurate to the best of my (our) knowledge.

_________________________  __________________________
Owner signature*  date

_________________________  __________________________
Applicant/Agent signature (if not owner)  date

* An application not signed by the owner, must be accompanied by a separate, signed letter, from the owner, granting authority to the applicant/agent to act on his/her behalf.

Revised 01/10/13