

Please provide the following on the plot plan/site plan. All code information must be included in order for the plan to be accepted for review. (See reverse side for a sample plot plan)

1. Indicate the scale of the plan (must be engineering scale, i.e. 1" = 10'-0")
2. Indicate the name of the Owner and the property address.
3. Show the square footage of each of the following:
 - a. Lot
 - b. Existing dwelling
 - c. Addition to dwelling(s)
 - d. Accessory structure(s)
 - e. Additions(s) to accessory structure(s)
 - f. Total under roof area
4. Provide lot coverage (the area of the site occupied by buildings, storage areas and vehicular use areas) information for the following:
 - a. Square footage of vehicular use area
 - b. Total square footage of building area and vehicular use area proposed.
5. Provide the current lot coverage calculation.
6. Only white or blue line paper (no lines or squares allowed)
7. Minimum 12 point type
8. No pencil, no white out.
9. Show the location of the square footage of the new structure(s) and their use.
10. Indicate the maximum structure height.
11. Provide the height of the exterior walls of the new building addition or structure measured from the average height to the highest point under the roof or to the top of the parapet wall.

North: _____ feet high
South: _____ feet high
East: _____ feet high
West: _____ feet high
12. Show location of nearest fire hydrant.
13. Show locations of utility lines for water, sewer, electric and gas.
14. Show at least one street perimeter setback measured from the carport or garage and one measured from the front of the dwelling. Show a dimension from center line of street to edge of pavement or curb and a dimension from edge of pavement or curb to the property line.
15. Show all easements of record on the property.
16. Indicate the zoning of the property and of the surrounding properties.
17. Provide a legal description of the property (i.e. the subdivision name and lot number or metes and bounds legal if not in a subdivision).
18. Provide density calls if Multi-family.