Time Stamp: _____

CITY OF TUCSON PLANNING & DEVELOPMENT SERVICES

DIRECTOR'S APPROVAL PROCEDURE
SPECIAL EXCEPTION APPLICATION

*****

WIRELESS COMMUNICATION FACILITY BACK-UP GENERATORS

SE-_____ Name: _____ Date Accepted: _____

PART 1 PROPERTY INFORMATION:

Legal Description (Attach a separate sheet for long legals.)

Lot(s) _____ Block(s) _____ Subdivision Name _____

Address (as assigned by Pima County Addressing):_____

Please provide the following information for each parcel in the special exception site. (Attach additional sheet if necessary.)

Zoning	Current Use	Section/Township/Range	Area (sq. ft or acres)	Assessor Tax Code

Note any applicable overlay zones: ☐ Hillside ☐ Scenic Corridor ☐ Major Streets and Routes

☐ Gateway Corridor ☐ Airport Environs ☐ Environmental Resource ☐ Historic District/Landmark

☐ Neighborhood Preservation

PART 2 PROPOSED USE

Proposed Use (Please be specific; attach additional sheet if necessary.) Continue next page.

_____

_____

_____

_____

Proposed Use (cont.)

_____

_____

PART 3 APPLICANT INFORMATION

Applicant or Agent _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Email _____

Owner _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Email _____

Architect/Engineer/Other _____

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Email _____

PART 4 MATERIALS REQUIRED WITH APPLICATION

- ☐ A completed "City of Tucson PDSD Director's Approval Procedure Special Exception Application" signed by the owner or agent*.
- ☐ Narrative of project – provide, 1) the generator operating decibel level and evidence that generator meets the requirements of City of Tucson Code, Section 16-31, Excessive Noise,[1] 2) proposed maintenance testing schedule for the generator, 3) type of fuel to be used, 4) generator fuel capacity 5) fuel spill prevention, containment systems and clean up plan, and, 6) security of site. Include product information sheets.
- ☐ One 11"x17", fully dimensioned preliminary development plan (PDP) to show, 1) the distance to any surrounding residentially zoned or developed property/zoning boundaries, 2) the location and use of buildings on surrounding properties, 3) the distance between the parcel property lines and the project site boundaries.
- ☐ Date of Tucson Mayor & Council meeting approving lease agreement and Ordinance Number (if applicable), **or** authorization from the COT Real Estate Department.
- ☐ One (1) copy of the Pima County Assessor's map of the subject parcel(s) and printout showing the subject parcel(s) property tax code number(s) and legal description(s).
- ☐ Appropriate fees payable to the City of Tucson.
- ☐ IMPORTANT NOTICES:
  - ☐ Do not staple materials. Paper clips and binder clips are acceptable.
  - ☐ Do not incorporate application and neighborhood meeting materials into required reports. Keep them separate.

If the proposed generator requires expansion of the existing equipment compound, consult with PDSD Zoning Review Staff **before** submitting the application to Rezoning staff. Provide a copy of the Preliminary Development Plan and the last City approved development/site plan for the property to the Zoning Review Staff for consultation.

[1] **Section 16-31 of the Tucson Code is available online at http://www.municode.com/resources/code_list.asp?stateID=3**

PART 5 SIGNATURES

I (We), the undersigned, request consideration for the special exception request as described in this application and supporting materials. I (We) represent that the information in this application and the supporting materials are true and accurate to the best of my (our) knowledge.

_____ _____
Owner signature* date

_____ _____
Applicant/Agent signature (if not owner) date

*An application not signed by the owner, must be accompanied by a separate, signed letter, from the owner, granting authority to the applicant/agent to act on his/her behalf.

For Zoning and Subdivision review, the Unified Development Code (UDC) applies to this application. If you feel the Land Use Code (LUC) should apply, please consult with Zoning review staff. Applicable timeframes can be provided at your request or found in Administrative Manual Sec. 3-02 or found on our website at http://cms3.tucsonaz.gov/pdsd. For information about applications or applicable policies and ordinance, please contact Carolyn Laurie or Peter McLaughlin at (520) 791-5550.

Revised 01/28/14