



REQUEST FOR TEMPORARY CERTIFICATE OF OCCUPANCY

Complete this form online and email to:

COTDSDPermits@tucsonaz.gov

OR

Fax To: 520-791-4475

Mail To: Attn: Building Official
 City of Tucson
 Planning & Development Services
 P.O. Box 27210
 Tucson, AZ 85726-7210

Date: _____

Activity #: _____

Project Address: _____

I am requesting a Temporary Certificate of Occupancy for the following reasons:

Use the box below to explain your reasons for the request, scope of work to be completed and date of completion.

I understand that I will be re-assessed inspection fees for each of the remaining Final and C of O inspections at the time this Temp C of O is issued. I further understand I will be charged a non-refundable \$500.00 for the Temporary Certificate of Occupancy and an additional \$500.00 for each additional extension requested and granted. If my obligations are not met by the expiration date, this Temp C of O may not be extended without the written consent of the Building Official and further inspection fees may apply. This Temp C of O is not a guarantee of a Final C of O. I also understand that if the Temp C of O expires without the issuance of a Final C of O, the property may not be occupied or used for its intended purpose.

Applicant Name _____

Applicant Company Name _____

Phone/Fax # or email address _____
 (preferred contact source)

FOR OFFICE USE ONLY					
		\$82.50 ea	Re-Inspections		Comments:
Issued:				Building Final	
				Electric Final	
Expiration:				Plumbing Final	
				Mechanical Final	
Ext Approved:				Engineering	
				Fire	
Ext Denied:					
			√	\$500. Non Refundable fee	
Bond Amount:					

City of Tucson Planning & Development Services
201 N. STONE AVENUE – TUCSON, AZ 85726-7210
(520) 791-5550 * FAX (520) 791-4475
pdsd.tucsonaz.gov/pdsd