



CITY OF
TUCSON

PLANNING &
DEVELOPMENT
SERVICES
DEPARTMENT

ZONING
ADMINISTRATION

ZONING DETERMINATION REQUEST

Per Unified Development Code (UDC) Section 1.5, the Zoning Administrator renders a final decision and determination when a determination of the substantive provisions of the UDC is requested. The Zoning Administrator's determination shall be binding upon the applicant and all parties of record unless appealed.

If you are requesting a Zoning Determination, please send a letter to the City of Tucson's Zoning Administrator with the following information:

1. The name, address and telephone number of the person or company who is requesting the determination.
2. The ordinance, code or part therefore, or substantive policy statement that requires determination.
3. The requesting party's proposed determination.
4. If the issue(s) is tied to a pending application or request for approval, identify the proposed project and the assigned case and/or activity number(s).
5. Any additional information that would be helpful in making the determination.

We require a separate letter to the Zoning Administrator for each determination. **The cost for each determination is \$236.50 dollars (\$220 review fee plus \$16.50 archive fee).** A check for the correct amount must be included with each request. Please make the check out to "City of Tucson". Indicate in your letter if you prefer to have the determination mailed, e-mailed, faxed or picked up in person. Please address your request for a Zoning Determination to:

Zoning Administrator
Planning & Development Services Department
P. O. Box 27210
Tucson, Arizona 85726-7210

The payment of \$236.50 must be received before the request can be processed.

The normal reply time for Zoning Determination requests are five to ten (5-10) business days. Complex issues requiring additional research or a City Attorney opinion may take up to forty-five (45) calendar days.

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Planning & Development Services Department (PDSD) - 201 North Stone Avenue
P.O. Box 27210 - Tucson, AZ 85726-7210
Telephone: (520) 791-5550 - Fax: (520) 791-5852
Website: WWW.TUCSONAZ.GOV/PDSD
EMAIL: DSD_ZONING_ADMINISTRATION@TUCSONAZ.GOV